

# INFORMATION NOTE

---

<b>Title:</b>	H.G.R. Mews Community Centre Replacement – Project Update
<b>Date Prepared:</b>	August 26, 2020
<b>Report To:</b>	His Worship the Mayor and Members of Council – Special Meeting
<b>Councillor and Role:</b>	Councillor Jamie Korab, Community Services
<b>Ward:</b>	Ward 3

---

**Issue:** The purpose of this Information Note is to provide members of council with an update on the progress of the H.G.R. Mews Community Centre Replacement Project and to provide an overview of the next steps and project milestones dates.

## **Discussion – Background and Current Status:**

The H.G.R. Mews Community Centre Replacement Project formally commenced after the site selection process was completed and council agreed unanimously on Mundy Pond Park as the future location of the facility back in August 2019.

A Request for Proposals was issued on September 30, 2019 to elicit submissions from qualified architectural and engineering teams for the design of the new community centre. Proposals were received and evaluated, 7 in total, and the highest scoring proposal was submitted by Lat49 Architecture Inc. A decision note was prepared and sent to council for approval and award of the work on November 25, 2019.

An internal Steering Committee was quickly formulated in December 2019 and is comprised of the following City Representatives: Tonya Knopp, P.Eng. – Manager, Facility Engineering, Patrick McDonald – Project Supervisor, Facility Engineering, Tanya Haywood – Deputy City Community Services, Carla Squires – Manager, Facilities Division, Natalie Godden – Manager, Family & Leisure Services, and Leslie O'Brien – Manager, City Buildings. A project kick off meeting was held on December 18, 2019 whereby we reviewed the terms of reference with the consultant, the project schedule, the project deliverables, and key lessons learned from other facility projects as well as key information obtained through the public engagement process.

To date, despite several challenges including snowmageddon and a world pandemic, the consultant has been able to maintain progress on the project. They have developed a concept that incorporates all of the elements deemed important by the facility end users through the public engagement process, and created a site plan and building concept that reflects continuity and connectivity between existing site amenities and new site amenities including the accessible and inclusive Canadian Tire Jumpstart Playground.

# ST. JOHN'S

The next step for the project includes the continuation of the public engagement and communication plan which is scheduled to formally roll out in September 2020. The Public Engagement and Communications Plan identifies the following dates for action items:

- 1). Update to Council – August 31, 2020
- 2). Mailout Postcards to Residents – September 11, 2020
- 3). Engagement Kickoff – September 14, 2020
- 4). Key Stakeholder Engagement Meetings – September 14-16<sup>th</sup>, 2020
- 5). Virtual Public Engagement Morning Session #1 – September 22, 2020
- 6). Virtual Public Engagement Evening Session #2 – September 24, 2020
- 7). What We Heard Document – October 9, 2020

Following completion of the public engagement and communications process, the Steering Committee and internal City stakeholders will be working with the consultant to finalize the design of the new community centre in anticipation of the next step in the process which is tendering of the project.

The following milestones have been identified for the remainder of the project:

- 1). Issue for Tender – Construction Phase – December 2021
- 2). Award of Construction Tender – March 2021
- 3). Contractor Mobilization to Site – April 2021
- 4). Construction Duration – 18 months (maximum 24 months)
- 5). Estimated Completion – October 2022

### **Key Considerations/Implications:**

1. Budget/Financial Implications:  
This project is being funded through the Gas Tax.
2. Partners or Other Stakeholders:
3. Federal Government – Infrastructure, St. John's Boys and Girls Club, Canadian Tire Jumpstart Charities, CN Pensioners, Mundy Pond Softball, Mundy Pond Regatta, Ultimate Frisbee, Inclusion Advisory Committee.
4. Alignment with Strategic Directions/Adopted Plans:

A Sustainable City, A Sustainable City and An Effective City

5. Legal or Policy Implications: Not Applicable
6. Privacy Implications: Not Applicable
7. Engagement and Communications Considerations:  
A Public Engagement and Communications Plan has been developed for the project.
8. Human Resource Implications: Not Applicable
9. Procurement Implications: Not Applicable
10. Information Technology Implications: Not Applicable
11. Other Implications: Not Applicable

**Conclusion/Next Steps:**

To deliver a new community centre that meets project scope, project schedule and project budget and a create a new recreation hub in the community of Mundy Pond for all residents to enjoy.

### Report Approval Details

Document Title:	H.G.R. Mews Community Centre Replacement - Project Update.docx
Attachments:	
Final Approval Date:	Aug 27, 2020

This report and all of its attachments were approved and signed as outlined below:

**Scott Winsor - Aug 27, 2020 - 10:09 AM**

**Jason Sinyard - Aug 27, 2020 - 10:20 AM**