

# INFORMATION NOTE

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<b>Title:</b>	<b>Strategic Plan Quarter 2 Progress Report</b>
<b>Date Prepared:</b>	June 30, 2020
<b>Report To:</b>	Committee of the Whole
<b>Councillor and Role:</b>	Mayor Danny Breen, Governance & Strategic Priorities
<b>Ward:</b>	N/A

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**Issue:** Provide a Quarter 2 update on the City's Strategic Plan and ongoing Continuous Improvement Projects

## **Discussion – Background and Current Status:**

The City's 10-year strategic plan, [Our City, Our Future](#), which was launched in 2019, is now in its second full year of operation. As part of the accountability around the plan, a [public dashboard](#) was launched early in 2020 and quarterly reporting is provided to Council.

This Quarter 2 progress report notes that seven initiatives have been completed since the Quarter 1 report, bringing the total of completed initiatives for 2020 to date, to nine. Forty-nine initiatives are currently reporting "on track," five are showing as "behind," 11 are "overdue" and three have not yet started. <sup>1</sup>

With four months into the public health emergency, staff now have a better sense of the impacts on strategy projects planned for this year and any changes to timelines or implementation have been noted in the report.

As this report is designed to provide a snapshot in time for 2020, all initiatives that were completed in 2019 have been removed but are still visible on the public dashboard as they contribute to the overall goals and strategic directions of the 10-year plan.

Continuous Improvement (CI) projects continue virtually where possible. Detailed updates on each project are included in the CI Project Update Report.

## **Key Considerations/Implications:**

1. Budget/Financial Implications:  
Project budgets were considered as part of the project planning process.

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<sup>1</sup> Behind means the initiative is tracking progress more slowly than originally planned but it is still possible to complete the project on schedule; overdue means the date the project was scheduled to finish has already passed. Some of these overdue projects are continuations of work from 2019.

2. Partners or Other Stakeholders:  
These are identified within the projects.
3. Alignment with Strategic Directions/Adopted Plans:  
The strategic plan is the overarching plan for the City.
4. Legal or Policy Implications:  
These are considered on a project by project basis.
5. Privacy Implications:  
These are considered on a project by project basis.
6. Engagement and Communications Considerations:  
Progress updates are published on the City's website.
7. Human Resource Implications:  
N/A
8. Procurement Implications:  
N/A
9. Information Technology Implications:  
N/A
10. Other Implications: N/A

**Conclusion/Next Steps:** Table the 2020 Quarter 2 Progress Report for the City's Strategic Plan and Continuous Improvement Strategy at a future regular meeting of Council and publish to the website.

**Report Approval Details**

Document Title:	Strategic Plan 2020 Quarter 2 Progress Report.docx
Attachments:	- Council Update Report for 2nd quarter 2020-06-30.pdf - CI project status report-2020-06-30.pdf
Final Approval Date:	Jul 3, 2020

This report and all of its attachments were approved and signed as outlined below:

**Derek Coffey - Jul 2, 2020 - 9:49 AM**

**Kevin Breen - Jul 3, 2020 - 7:54 AM**