

# BID APPROVAL NOTE

**Bid # and Name:** 2020057 – Supply and Delivery of Work Coveralls  
**Date Prepared:** Wednesday, July 15, 2020  
**Report To:** Regular Meeting  
**Councilor and Role:** Councillor Dave Lane, Finance & Administration  
**Ward:** N/A

**Department:** Finance and Administration  
**Division:** Supply Chain  
**Quotes Obtained By:** Jessica Squires  
**Budget Code:** Charged to various user operating budgets as required  
**Source of Funding:** Operating  
**Purpose:**  
To provide work coveralls to employees. These items will be stocked in the City's central stores to ensure accessibility on an as required basis.

**Results:** ☒ As attached ☐ As noted below

Vendor Name	Bid Amount

**Expected Value:** ☐ As above  
☒ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

**Contract Duration:** 2 years with the option to extend for 1 additional year

**Bid Exception:** None

**Recommendation:**  
That Council award open call 2020057 – Supply and Delivery of Work Coveralls, Section 2 Insulated Coveralls, to the lowest bidder meeting the specifications for this section, Source Atlantic Ltd. For \$64,618.44 (including HST), as per the Public Procurement Act.

**Attachments:**

# ST. JOHN'S

### Report Approval Details

Document Title:	2020057 - Supply and Delivery of Work Coveralls (Insulated).docx
Attachments:	- Attachment for Council 2.pdf
Final Approval Date:	Jul 15, 2020

This report and all of its attachments were approved and signed as outlined below:

**Rick Squires - Jul 15, 2020 - 2:00 PM**

**Derek Coffey - Jul 15, 2020 - 2:29 PM**