

INFORMATION NOTE

Title: Seniors Advisory Committee – Membership Status

Date Prepared: February 25, 2020

Report To: Seniors Advisory Committee

Councillor and Role: Councillor Deanne Stapleton – Council Lead

Ward: N/A

Issue: To provide the Committee with the background on membership and report on next steps to be in full compliance with the Seniors Advisory Committee Terms of Reference.

Discussion – Background and Current Status:

Following a review of all Advisory Committees in early 2016, terms of reference were prepared and/or updated and a call for interest in membership was published. In February 2016, committee members were appointed by Council. The terms of reference allow for no more than five organizational representatives and no more than five community representatives. Each member was appointed for a two-year term with an additional two-year extension, if deemed appropriate and the member was agreeable to such an extension.

A recent review has revealed that membership for the following members expires as follows:

Wells, Sam	21-Feb-20	Community
Yetman, Patsy	21-Feb-20	Community
Best, Lorraine	21-Feb-20	Senior Resource Centre
Callahan, Sharron	21-Feb-20	Carp and Pensioners
Hamilton, Neil	21-Feb-20	Carp

The terms of reference allow for the reappointment of organizational representatives and to that end, those reps will require written confirmation from their respective organizations to continue in that capacity.

Recruitment for community representatives must take place and while there are two listed above, there is a third vacancy created by the resignation of Linda Babstock in June of 2019.

The following members are eligible for a two-year extension in accordance with the terms of reference.

ST. JOHN'S

Reid, Glenda	19-Dec-19	Community
Moore, Neil	19-Dec-19	Pensioners
Constantine, Ruby	19-Dec-19	Community
Ryan, Devonne	19-Dec-19	Younger Generation

Key Considerations/Implications:

1. Budget/Financial Implications: n/a
2. Partners or Other Stakeholders: Seniors and Seniors Organizations
3. Alignment with Strategic Directions/Adopted Plans: n/a
4. Legal or Policy Implications: n/a
5. Privacy Implications: n/a
6. Engagement and Communications Considerations: Advertisement to take place
7. Human Resource Implications: n/a
8. Procurement Implications: na/
9. Information Technology Implications: n/a
10. Other Implications:

Conclusion/Next Steps:

Staff will await the response from community organizations with respect to their member's continued representation on the Seniors Advisory Committee. A decision note will be forwarded to Council recommending extensions or replacements of members as per the direction of the organizations.

A recruitment process will take place for four community representatives following the Seniors Advisory Committee on March 3, 2020 with a deadline of March 20, 2020 and following which time a decision note will be forwarded to Committee of the Whole and subsequently to Council recommending appointments.

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Approved by: Elaine Henley

Report Approval Details

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Attachments:	
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This report and all of its attachments were approved and signed as outlined below:

Karen Chafe - Feb 26, 2020 - 12:55 PM

Elaine Henley - Feb 27, 2020 - 12:44 PM