

INFORMATION NOTE

Title:	Strategic Plan 2020 Quarter 1 Progress Report
Date Prepared:	April 22, 2020
Report To:	Regular Meeting of Council
Councillor and Role:	Mayor Danny Breen, Governance & Strategic Priorities
Ward:	N/A

Issue: Provide a Quarter 1 update on the City's Strategic Plan and ongoing Continuous Improvement Projects

Discussion – Background and Current Status: The City's 10-year strategic plan, [Our City, Our Future](#), which was launched in 2019, is now in its second full year of operation. Council received the 2019 report of progress and 2020 action plan on Feb. 26 at Committee of the Whole. That report also included progress updates for all active continuous improvement (CI) projects. As part of the accountability around the plan, a [public dashboard](#) was launched at the same time showing the status of each of the initiatives outlined in the plan. Quarterly reporting to Council which includes written commentary on each of the initiatives provides Council with a more detailed update and outlines whether there have been challenges or changes to due dates.

This progress report notes that two initiatives have been completed in the first quarter of 2020 and one CI project has been completed. Due to Snowmageddon in January and the current public health crisis, several initiatives slated to begin in 2020 have now been delayed in getting started and other ongoing projects have had dates for completion impacted. These changes are reflected in the report.

At this time, it is uncertain when some of these projects may be able to be started and/or completed due to the ongoing public health situation. At the end of Quarter 2 we should have a better sense of whether some of these projects will be able to fully proceed in 2020.

All initiatives that were complete in 2019 have been removed from this report but are still visible on the public dashboard.

Key Considerations/Implications:

1. Budget/Financial Implications:
Project budgets were considered as part of the project planning process.
2. Partners or Other Stakeholders:
These are identified within the projects.

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3. Alignment with Strategic Directions/Adopted Plans:
The strategic plan is the overarching plan for the City.
4. Legal or Policy Implications:
These are considered on a project by project basis.
5. Privacy Implications:
These are considered on a project by project basis.
6. Engagement and Communications Considerations:
Progress updates are published on the City's website.
7. Human Resource Implications:
N/A
8. Procurement Implications:
N/A
9. Information Technology Implications:
N/A
10. Other Implications: N/A

Conclusion/Next Steps: Table the 2020 Quarter 1 Progress Report for the City's Strategic Plan.

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Reviewed by: Derek Coffey, Deputy City Manager, Finance and Administration
Approved by: Kevin Breen, City Manager

Report Approval Details

Document Title:	Strategic Plan 2020 Quarter 1 Progress Report.docx
Attachments:	- Council Update Report April 2020-2020-04-22.pdf - CI project status report-2020-04-22 (003).pdf
Final Approval Date:	Apr 23, 2020

This report and all of its attachments were approved and signed as outlined below:

Derek Coffey - Apr 23, 2020 - 9:07 AM