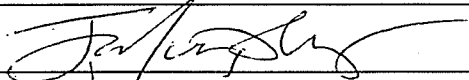



DEPARTMENTAL APPROVAL REQUEST – REQUEST FOR PROPOSALS (RFP)

Bid #	2020012		
Commodity	Engineering Design, Consulting and Field Inspection Services		
Department	Public Works - Waste & Recycling		
Budget Code	RHB Reserve Fund		
Source of Funding	<input type="checkbox"/> Operating	<input checked="" type="checkbox"/> Capital	<input type="checkbox"/> Multiyear Capital
Purpose	To design and oversee expansion to landfill gas collection and covering systems in 2020. Consultant will prepare design drawings, and prepare tender specifications and documents for construction services. The selected consultant will also oversee construction progress on behalf of the City.		
Proposals Submitted by	Vendor Name		
	Tract Consulting Inc.		
Expected Value	<input checked="" type="checkbox"/> As above <input type="checkbox"/> Value shown is an estimate only for a ___ year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	One (1) year		
Recommendation	It is recommended to award this RFP to <u>Tract Consulting Inc.</u> in the amount of \$ <u>215,000</u> based on an evaluation of the proposals by the City's evaluation team as per the Public Procurement Act.		
Proposals Obtained by	John Hamilton		
Manager or Designate		Date	FEB 17, 2020
Deputy City Manager or Designate		Date	Feb 18, 2020

- In cases where the procurement value is \$100,000 or above Council approval is required. The entire procurement value must be calculated to determine this threshold including any possible contract extensions.
- Where departments have used an RFP to purchase commodities, they are responsible to send the information to Council for approval by using this form.
- A purchase order will not be created until all documentation, including Council approval, has been provided with an approved requisition.

ST. JOHN'S