

## Decision Note

<b>Title:</b>	City Council Summer Meeting Schedule 2026
<b>Date Prepared:</b>	March 30, 2026
<b>Report To:</b>	Regular Meeting of Council
<b>Councillor and Role:</b>	Mayor Danny Breen, Governance & Strategic Priorities
<b>Ward:</b>	N/A

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**Decision/Direction Required:**

Seeking Council approval to implement the bi-weekly summer schedule for Regular, Special and Committee of the Whole (CotW) meetings.

**Discussion – Background and Current Status:**

As per [Section 5 of the Rules of Procedure](#) and Section 39(1) of the City of St. John's Act cited below, weekly meetings are not required during the months of July and August:

39. (1) There is to be a meeting of the council for consideration of the general business of the city at least once a week, except during the months of July and August.

Based on the above, the following is the proposed summer schedule:

Regular/Special Meetings (bi-weekly)	Committee of the Whole
<ul style="list-style-type: none"><li>• Tuesday, July 14<sup>th</sup>, 2026</li><li>• Tuesday, July 28<sup>th</sup>, 2026</li><li>• Tuesday, August 11<sup>th</sup>, 2026</li><li>• Tuesday, August 25<sup>th</sup>, 2026</li></ul>	<ul style="list-style-type: none"><li>• At the call of Council or Senior Executive as deemed necessary.</li></ul>

The regular weekly schedule, alternating Regular and Committee of the Whole, will resume after Labour Day, September 7<sup>th</sup>, with a Regular Meeting of Council on Tuesday September 8<sup>th</sup>, 2026.

**Key Considerations/Implications:**

1. Budget/Financial Implications: N/A

2. Partners or Interested Parties: St. John's Municipal Council, City Staff, and Residents

3. Is this a New Plan, Master Plan, Strategy, Report, or Framework: No

If yes, please select the type of document: Select document type

If yes, are there recommendations or actions that require progress reporting?

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

4. Alignment with Strategic Directions:

An Effective City: Ensure accountability and good governance through transparent and open decision making.

5. Alignment with Adopted Plans: N/A

6. Accessibility and Inclusion: N/A

7. Legal or Policy Implications: City of St. John's Act, Rules of Procedure By-Law

8. Privacy Implications: N/A

9. Engagement and Communications Considerations: N/A

10. Human Resource Implications: N/A

11. Procurement Implications: N/A

12. Information Technology Implications: N/A

13. Information Management Implications: N/A

14. Other Implications: N/A

**Recommendation:**

That Council approve the summer schedule for Regular and Special meetings as proposed, with Committee of the Whole (CotW) meetings not being scheduled except at the call of Council or Senior Executive should such be deemed necessary.

**Prepared by: Theresa Walsh, City Clerk**

**Approved by:**