

## Decision Note

<b>Title:</b>	Travel Authorization – 2026 MNL Municipal Symposium, Gander, NL
<b>Date Prepared:</b>	February 19, 2026
<b>Report To:</b>	Regular Meeting of Council
<b>Councillor and Role:</b>	Mayor Danny Breen, Governance & Strategic Priorities
<b>Ward:</b>	N/A

---

**Decision/Direction Required:** Council approval is required for travel authorization for Councillor Ryall, Councillor Hammond, and Councillor Cadigan to attend the 2026 Municipalities Newfoundland and Labrador (MNL) Municipal Symposium in Gander from May 7-9, 2026.

### **Discussion – Background and Current Status:**

MNL's Municipal Symposium is scheduled to take place May 7 – 9 at the Quality Hotel and Suites in Gander. The Municipal Symposium presents best practices in the municipal sector, with an emphasis on professional development sessions to build capacity in the municipal sector, in addition to informational updates from key partners and stakeholders. The Symposium provides several opportunities each day for informal conversations and networking with municipal sector colleagues and partners.

### **Key Considerations/Implications:**

1. Budget/Financial Implications: Registration cost is \$350.00, hotel fees are estimated at \$583.05, travel is estimated at \$379.41, and per diem would be \$400 per Councillor for a total of \$5,137.38 for three Councillors. Yearly budget for travel is \$29,000.00, currently at \$22,434.10.
2. Partners or Interested Parties: MNL
3. Is this a New Plan, Master Plan, Strategy, Report, or Framework: No
4. Alignment with Strategic Directions:

A Sustainable City: Be financially responsible and accountable.

A Connected City: Increase and improve opportunities for residents to connect with each other and the City.

5. Alignment with Adopted Plans: N/A
6. Accessibility and Inclusion: N/A
7. Legal or Policy Implications: N/A
8. Privacy Implications: N/A
9. Engagement and Communications Considerations: N/A
10. Human Resource Implications: N/A
11. Procurement Implications: N/A
12. Information Technology Implications: N/A
13. Information Management Implications: N/A
14. Other Implications: N/A

**Recommendation:**

That Council approve of the travel for Councillor Ryall, Councillor Hammond, and Councillor Cadigan to attend the 2026 MNL Municipal Symposium in Gander from May 7-9, 2026.

**Prepared by: Jennifer Squires, Legislative Assistant**

**Approved by: Theresa Walsh, City Clerk**

## Report Approval Details

Document Title:	Travel Authorization - 2026 MNL Municipal Symposium.docx
Attachments:	
Final Approval Date:	Feb 19, 2026

This report and all of its attachments were approved and signed as outlined below:

**Theresa Walsh - Feb 19, 2026 - 1:46 PM**