

ST. JOHN'S

Audit and Accountability Standing Committee Report

February 11, 2026

10:00 a.m.

Conference Room A, 4th Floor City Hall

Present: Ana Koren, Citizen Representative
Councillor Donnie Earle, Council Lead
Councillor Greg Noseworthy
Derek Coffey, Acting City Manager
Sean Janes, City Internal Auditor
Sean McGrath, Senior Internal Auditor
Jennifer Squires, Legislative Assistant

Others: Councillor Tom Davis
Cheryl Mullett, City Solicitor
Kenessa Windsor, Access and Privacy Analyst
Alanna Wicks, Access and Privacy Analyst

1. **Privacy Management Audit**

Staff reviewed the Privacy Management Report. The objective of the audit was to determine whether the City of St. John's is complying with the Access to Information and Protection of Privacy Act, 2015 (ATIPPA), as well as its own internal privacy policies and procedures. It also aimed to identify opportunities to improve the effectiveness and efficiency of the City's privacy-related processes.

The audit methodology included policy reviews, discussions with management, testing, and research into best practices. While it was discovered that the City has many strong controls, templates, and training programs already in place, the audit also identified several areas for improvement. Management has agreed with all recommendations and in many cases work had already begun on the identified improvements.

Recommendation

Moved By Ana Koren

Seconded By Councillor Earle

That Council approve the Privacy Management audit report and the associated action plans put forth by management.

MOTION CARRIED