

Decision Note

Title:	Travel Authorization for Councillor Tom Davis to attend the upcoming Urban Municipalities Committee Meeting
Date Prepared:	January 29, 2026
Report To:	Regular Meeting of Council
Councillor and Role:	Mayor Danny Breen, Governance & Strategic Priorities
Ward:	N/A

Decision/Direction Required:

Seeking Council's approval for Councillor Davis to attend the upcoming Urban Municipalities meeting in Channel-Port aux Basques on April 10th and 11th, 2026.

Discussion – Background and Current Status:

Municipalities NL (MNL) will host the upcoming Urban Municipalities Committee (UMC) meeting in Channel-Port aux Basques on Friday, April 10th, and Saturday, April 11th, 2026. This meeting of representatives from the province's largest municipalities will focus on economic development. Councillor Davis serves as the delegate for the City of St. John's on the UMC.

Key Considerations/Implications:

1. Budget/Financial Implications: Budget/Financial Implications: Hotel = \$135/room per night plus 15% HST for a total of \$465.75; Travel is estimated \$920.88; total cost per traveler including per diem = \$1786.63. Yearly budget for travel is \$29,000.00, currently at \$26,220.73.
2. Partners or Interested Parties: MNL
3. Is this a New Plan, Master Plan, Strategy, Report, or Framework: No
4. Alignment with Strategic Directions:

An Effective City: Achieve service excellence through collaboration, innovation and modernization grounded in client needs.

5. Alignment with Adopted Plans: N/A
6. Accessibility and Inclusion: N/A
7. Legal or Policy Implications: N/A
8. Privacy Implications: N/A
9. Engagement and Communications Considerations: N/A
10. Human Resource Implications: N/A
11. Procurement Implications: N/A
12. Information Technology Implications: N/A
13. Information Management Implications: N/A
14. Other Implications: N/A

Recommendation:

That Council approve of the travel costs to allow Councillor Davis to attend the UMC meeting in Channel-Port aux Basques on April 10 and April 11, 2026.

Prepared by: Jennifer Squires, Legislative Assistant

Approved by: Theresa Walsh, City Clerk

Report Approval Details

Document Title:	Travel Authorization for Councillor Davis to attend the upcoming UMC Meeting in Channel-Port aux Basques.docx
Attachments:	
Final Approval Date:	Jan 30, 2026

This report and all of its attachments were approved and signed as outlined below:

Theresa Walsh - Jan 30, 2026 - 8:49 AM