

# ST. JOHN'S

## Minutes of Committee of the Whole - City Council

Council Chambers, 4th Floor, City Hall

April 29, 2025, 3:00 p.m.

Present:	Mayor Danny Breen Councillor Ron Ellsworth Councillor Sandy Hickman Councillor Jill Bruce Councillor Ophelia Ravencroft Councillor Greg Noseworthy Councillor Tom Davis Councillor Carl Ridgeley
Regrets:	Deputy Mayor Sheilagh O'Leary Councillor Maggie Burton
Staff:	Kevin Breen, City Manager Derek Coffey, Deputy City Manager of Finance & Corporate Services Tanya Haywood, Deputy City Manager of Community Services Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services Lynnann Winsor, Deputy City Manager of Public Works Cheryl Mullett, City Solicitor Theresa Walsh, City Clerk Jackie O'Brien, Manager of Corporate Communications Jennifer Squires, Legislative Assistant
Others	Susan Walsh, Housing Accelerator Fund Facilitator Judy Tobin, Manager, Housing Angela Marsh, Organizational Performance Specialist

### 1. Presentations/Delegations

### 1.1 National Poetry Month - Poetry Reading

Mark Callanan, Poet Laureate

## 2. Call to Order

## 3. Announcements

## 4. Approval of the Agenda

Recommendation

**Moved By** Councillor Ravencroft

**Seconded By** Councillor Bruce

That the agenda be adopted as presented.

For (8): Mayor Breen, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Noseworthy, Councillor Davis, and Councillor Ridgeley

**MOTION CARRIED (8 to 0)**

## 5. Adoption of the Minutes

### 5.1 Adoption of Minutes - April 15, 2025

Recommendation

**Moved By** Councillor Davis

**Seconded By** Councillor Ridgeley

That the minutes of April 15, 2025, be adopted as presented.

For (8): Mayor Breen, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Noseworthy, Councillor Davis, and Councillor Ridgeley

**MOTION CARRIED (8 to 0)**

## 6. Finance & Administration - Councillor Ron Ellsworth

### 6.1 Travel Report – Three Months Ended March 31, 2025

## 7. Public Works - Councillor Ophelia Ravencroft

**8. Community Services and Special Events - Councillor Jill Bruce**

**8.1 Inclusion Advisory Committee – Terms of Reference Update**

Recommendation

**Moved By** Councillor Ravencroft

**Seconded By** Councillor Bruce

That Council approve of the addition of Universal Design Network Newfoundland and Labrador to the organization list of public members in the Inclusion Advisory Committee Terms of Reference.

For (8): Mayor Breen, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Noseworthy, Councillor Davis, and Councillor Ridgeley

**MOTION CARRIED (8 to 0)**

**9. Housing - Councillor Ron Ellsworth**

**9.1 Housing Accelerator Fund Initiatives – City of St. John's**

Councillor Ellsworth highlighted the additional \$5,000,000 in HAF funding to incentivize the conversion of vacant commercial properties into residential housing. This funding would be focused on properties from LeMarchant Road to the Downtown core to help make cost-prohibitive conversion projects more feasible.

**10. Economic Development & Immigration - Councillor Tom Davis**

**10.1 Acknowledgement of the Lapu-Lapu Day Festival Tragedy in Vancouver**

As the Council Lead for Immigration, Councillor Davis acknowledged the recent tragedy in Vancouver and its impact on the Filipino community.

**11. Arts & Culture - Councillor Sandy Hickman**

**12. Governance & Strategic Priorities - Mayor Danny Breen**

**12.1 Training and Learning Policy Update**

Recommendation

**Moved By** Councillor Ellsworth

**Seconded By** Councillor Ravencroft

That Council approve the updated Training and Learning Policy.

For (8): Mayor Breen, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Noseworthy, Councillor Davis, and Councillor Ridgeley

**MOTION CARRIED (8 to 0)**

## **12.2 Procurement Policy Update**

Recommendation

**Moved By** Councillor Ellsworth

**Seconded By** Councillor Davis

That Council approve the updated Procurement Policy.

For (8): Mayor Breen, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Noseworthy, Councillor Davis, and Councillor Ridgeley

**MOTION CARRIED (8 to 0)**

## **12.3 Resident Satisfaction Survey – Follow up Focus Group Report**

The City Manager noted that participants were largely unaware of the City's Strategic Plan and achievements. Additional consideration could be given to the promotion of the Plan and Results Dashboard, which provides real-time results on City actions.

## **12.4 Travel Authorization – Atlantic Mayors' Congress – June 19-21, 2025, Saint John, New Brunswick**

Recommendation

**Moved By** Councillor Ellsworth

**Seconded By** Councillor Bruce

That Council approve the cost of travel for Mayor Breen to attend the Atlantic Mayors' Caucus Meetings in Saint John, New Brunswick.

For (8): Mayor Breen, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Noseworthy, Councillor Davis, and Councillor Ridgeley

**MOTION CARRIED (8 to 0)**

- 13. **Planning - Councillor Maggie Burton**
- 14. **Development - Councillor Carl Ridgeley**
- 15. **Engineering and Regulatory Services - Councillor Sandy Hickman**
- 16. **Sustainability - Deputy Mayor Sheilagh O'Leary**
- 17. **Parks, Open Spaces, and Facilities - Councillor Greg Noseworthy**
- 18. **Other Business**
- 19. **Adjournment**

There being no further business the meeting adjourned at 3:33 p.m.

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Mayor