

DECISION/DIRECTION NOTE

Title: Training and Learning Policy

Date Prepared: April 9, 2025

Report To: Committee of the Whole

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

Seeking Council approval of the updated Training and Learning Policy

Discussion – Background and Current Status:

The Training and Learning Policy and Guideline have been updated as part of the Policy's scheduled review cycle.

One minor addition has been made to the policy to indicate the use of the online training tool whenever possible.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Organizational Performance and Strategy Division
3. Is this a New Plan or Strategy: No

If yes, are there recommendations or actions that require progress reporting?

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

4. Alignment with Strategic Directions:

An Effective City: Work with our employees to improve organizational performance through effective processes and policies.

Choose an item.

5. Alignment with Adopted Plans: N/A

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- 6. Accessibility and Inclusion: N/A
- 7. Legal or Policy Implications: Travel and Learning Policy
- 8. Privacy Implications: N/A
- 9. Engagement and Communications Considerations: N/A
- 10. Human Resource Implications: N/A
- 11. Procurement Implications: N/A
- 12. Information Technology Implications: N/A
- 13. Other Implications: N/A

Recommendation:

That Council approve the updated Travel and Learning Policy.

Prepared by: Kirsten Butler, Policy Analyst

Approved by: Theresa Walsh, City Clerk