

DECISION/DIRECTION NOTE

Title: Inclusion Advisory Committee – Appointment of New Members

Date Prepared: March 24, 2025

Report To: Regular Meeting of Council

Councillor and Role: Councillor Ophelia Ravencroft, Inclusion Advisory Committee

Ward: N/A

Decision/Direction Required:

Staff are seeking Council's approval of the recommended candidates for the Universal Design/Accessibility and Anti-Racism representatives on the Inclusion Advisory Committee (IAC) as per the IAC Terms of Reference.

Discussion – Background and Current Status:

The Inclusion Advisory Committee provides information and advice to Council on matters of Accessibility and Inclusion as they relate to City programs, policies, and services, as referred to it by committees of Council, or as initiated by the Advisory Committee itself.

A Call for Members was issued to fill several positions on the IAC, including vacancies for representatives from the Anti-Racism and Universal Design sectors. The call was publicly circulated, resulting in six applications for each sector. The selection committee reviewed all applications using a matrix that ranked candidates based on their expertise, experience, and knowledge. The following applicants are recommended for appointment to the IAC:

- Universal Design/Accessibility: Sandra Cuning
- Anti-Racism: Sherry Nandha

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Inclusion Advisory Committee
3. Is this a New Plan or Strategy: No

If yes, are there recommendations or actions that require progress reporting?

ST. JOHN'S

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

4. Alignment with Strategic Directions:

A Connected City: Increase and improve opportunities for residents to connect with each other and the City.

A Connected City: Develop and deliver programs, services and public spaces that build safe, healthy and vibrant communities.

5. Alignment with Adopted Plans: City of St. John's Accessibility Plan 2024-2026

6. Accessibility and Inclusion: The Call was circulated through the City's Inclusion Network and the application was made available in a variety of formats if requested.

7. Legal or Policy Implications: N/A

8. Privacy Implications: As per Section 7.3 of the Committee's Terms of Reference, all committee members are required to refrain from the use or transmission of any confidential or privileged information while serving with the IAC.

9. Engagement and Communications Considerations: The Call for Members was advertised and promoted by Communications Division. All applicants will be advised of Council's decision to appoint new members.

10. Human Resource Implications: N/A

11. Procurement Implications: N/A

12. Information Technology Implications: N/A

13. Other Implications: N/A

Recommendation:

That Council approve the appointment of Sherry Nandha as the Anti-Racism Representative and Sandra Cunning as the Universal Design/Accessibility Representative to the Inclusion Advisory Committee.

Prepared by: Jennifer Squires, Legislative Assistant

Approved by: Theresa Walsh, City Clerk

Report Approval Details

Document Title:	Inclusion Advisory Committee - Call for Members.docx
Attachments:	- spreadsheet.pdf
Final Approval Date:	Mar 24, 2025

This report and all of its attachments were approved and signed as outlined below:

Theresa Walsh - Mar 24, 2025 - 12:54 PM