

DECISION/DIRECTION NOTE

Title: Travel Authorization for Councillor Davis– SAM 2025 Spring AGM in Corner Brook

Date Prepared: March 11, 2025

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required: Seeking Council Approval for Councillor Davis to attend the Stewardship Association of Municipalities (SAM) Spring AGM. The AGM is scheduled to take place in Corner Brook from Friday, April 25 until Sunday, April 27, 2025.

Discussion – Background and Current Status:

The Stewardship Association of Municipalities works to secure, enhance, and restore wildlife habitats located within municipal planning boundaries. The City of St. John’s has signed an agreement with SAM to proactively conserve wildlife habitat and engage with residents on sustainable land use actions. The AGM provides an opportunity for municipal representatives to discuss environmental stewardship and biodiversity provincially. The 2025 Spring AGM is scheduled to take place from Friday, April 25 until Sunday, April 27 in Corner Brook, NL.

Key Considerations/Implications:

1. Budget/Financial Implications: As SAM have agreed to cover \$150 of costs for the event, the estimated travel costs \$958.53 which would bring the \$29,000 yearly budget allotment for travel to -\$12,118.01.

2. Partners or Other Stakeholders: Stewardship Association of Municipalities

3. Is this a New Plan or Strategy: No

If yes, are there recommendations or actions that require progress reporting?

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

4. Alignment with Strategic Directions:

A Sustainable City: Work collaboratively to create a climate-adapted and low-carbon city.



A Connected City: Develop and deliver programs, services and public spaces that build safe, healthy and vibrant communities.

5. Alignment with Adopted Plans: Resilient St. John's Community Climate Plan
6. Accessibility and Inclusion: N/A
7. Legal or Policy Implications: N/A
8. Privacy Implications: N/A
9. Engagement and Communications Considerations: N/A
10. Human Resource Implications: N/A
11. Procurement Implications: N/A
12. Information Technology Implications: N/A
13. Other Implications: N/A

Recommendation:

That Council approve of travel for Councillor Davis to attend the SAM 2025 Spring AGM in Corner Brook from April 25 – 27, 2025.

Prepared by: Jennifer Squires, Legislative Assistant

Approved by: Theresa Walsh, City Clerk

Report Approval Details

Document Title:	Travel for Councillor Davis - SAM 2025 Spring AGM.docx
Attachments:	
Final Approval Date:	Mar 12, 2025

This report and all of its attachments were approved and signed as outlined below:

Theresa Walsh - Mar 12, 2025 - 2:20 PM