

DECISION/DIRECTION NOTE

Title: Travel Authorization – City Manager – Advantage St. John’s Breakfast and Networking Event – Toronto – March 24, 2025

Date Prepared: March 5, 2025

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

Seeking Council approval for costs associated for City Manager Breen to attend the Advantage St. John’s Networking Breakfast in Toronto March 24, 2025.

Discussion – Background and Current Status:

The Advantage St. John’s Networking Breakfast is an alumni event organized by Memorial University as part of the 100th anniversary celebrations. The Premier is the guest speaker and will draw a large number of expatriate Newfoundlander’s and MUN graduates living in Toronto, many of whom are very active in the national and international business and investment community.

Advantage St. John’s purchased a table and suggested that the three Municipalities be represented at the table. Paradise and CBS are attending and neither the Mayor nor the Deputy Mayor are available to attend. The City Manager sits in on Advantage St. John’s Board meetings and would be a suitable attendee. The Chair and CEO of Advantage St. John’s along with a board member who is based in Toronto are also attending.

It is an important networking event to help launch Advantage St. John’s.

Key Considerations/Implications:

1. Budget/Financial Implications: The estimated cost for this travel is \$1,200. Prior to this travel, the estimated monies remaining in the budget is \$10,500.
2. Partners or Other Stakeholders: Advantage St. John’s and the Municipalities whom are apart their of.
3. Is this a New Plan or Strategy: No

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If yes, are there recommendations or actions that require progress reporting?

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

4. Alignment with Strategic Directions:

An Effective City: Achieve service excellence through collaboration, innovation and modernization grounded in client needs.

5. Alignment with Adopted Plans: N/A

6. Accessibility and Inclusion: N/A

7. Legal or Policy Implications: N/A

8. Privacy Implications: N/A

9. Engagement and Communications Considerations: N/A

10. Human Resource Implications: N/A

11. Procurement Implications: N/A

12. Information Technology Implications: N/A

13. Other Implications: N/A

Recommendation:

That Council approve the travel costs associated with City Manager Kevin Breen attending Advantage St. John's networking breakfast in Toronto, Ontario in March 2025.

Prepared by: Stacey Fallon, Executive Assistant to the Mayor and City Manager

Approved by: Theresa Walsh, City Clerk