

DECISION/DIRECTION NOTE

Title: City of St. John's Emergency Management Plan

Date Prepared: January 24, 2025

Report To: Committee of the Whole

Councillor and Role: Mayor Danny Breen

Ward: N/A

Decision/Direction Required:

To approve the City of St. John's Emergency Management Plan 2024

Discussion – Background and Current Status:

As part of the City's legislative requirement under the Provincial Emergency Services Act an updated Emergency Management Plan is to be submitted to Provincial department of Justice and Public Safety, Emergency Services Division, every three (3) years.

The City of St. John's Emergency Management Plan-2024 (The Plan) includes updates to the roles and responsibilities section, listing of City facilities and assets and was reviewed to ensure consistent use of terminology. These changes have been made and reviewed by members of the Emergency Coordination Center (ECC) Committee, Deputy City Managers and approved in principle by the Province with a requirement for final approval by Council.

Key Considerations/Implications:

1. Budget/Financial Implications:
N/A
2. Partners or Other Stakeholders:

The Plan will be distributed to stakeholders as listed in Appendix E and published on the City of St. John's website.

3. Is this a New Plan or Strategy: No

Alignment with Strategic Directions:

An Effective City: Work with our employees to improve organizational performance through effective processes and policies.

Choose an item.

ST. JOHN'S

4. Alignment with Adopted Plans:
N/A

5. Accessibility and Inclusion:

Formatting of the document included accessibility and inclusion considerations.

6. Legal or Policy Implications:

The City is required to maintain an up to date Emergency Management Pla as part of the Provincial Emergency Services Act. The Plan was reviewed by City Solicitor's Office and will be due for review in 2027.

7. Privacy Implications:
N/A

8. Engagement and Communications Considerations:

A copy of the Plan will be placed on the City of St. John's website, a copy will be placed on the shared drive for the ECC Committee members, and a copy will be distributed as per the list in Appendix E of the Plan.

9. Human Resource Implications:
N/A

10. Procurement Implications:
N/A

11. Information Technology Implications:
N/A

12. Other Implications:
N/A

Recommendation:

That Council the City of St. John's Emergency Management Plan - 2024

Prepared by:

David Day, Manager Emergency and Business Preparedness

Approved by:

Report Approval Details

Document Title:	City of St. John's Emergency Plan 2024.docx
Attachments:	- City of St. Johns EMP 2024 Approved in Principl.pdf
Final Approval Date:	Jan 29, 2025

This report and all of its attachments were approved and signed as outlined below:

Sherry Colford - Jan 29, 2025 - 1:29 PM

Derek Coffey - Jan 29, 2025 - 1:45 PM