

# DECISION/DIRECTION NOTE

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**Title:** Built Heritage Experts Panel – Call for Members

**Date Prepared:** January 16, 2025

**Report To:** Committee of the Whole

**Councillor and Role:** Councillor Maggie Burton, Planning

**Ward:** N/A

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**Decision/Direction Required:** Approval of three new members of the Built Heritage Experts Panel (BHEP) as directed by lead staff.

## **Discussion – Background and Current Status:**

The City's Built Heritage Experts Panel provides expertise, opinion, and perspective about built heritage, its protection and designation in the City of St. John's. The Built Heritage Experts Panel considers applications, proposals, reports, and related items referred to it by staff or Council and makes recommendations to Council on heritage matters.

Three members of the BHEP reached the end of their term limit in 2024, and as such Calls for Members were placed to fill the following positions:

- Planner
- Architect
- Other with Demonstrated Relevant Experience

Nine applications were received, and staff are recommending the following applicants for appointment:

- Planner – Anika Bursey
- Architect – Matt C Reynolds
- Other with Demonstrated Relevant Experience – Aaron Terry

## **Key Considerations/Implications:**

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Built Heritage Experts Panel
3. Is this a New Plan or Strategy: No

If yes, are there recommendations or actions that require progress reporting?

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If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

4. Alignment with Strategic Directions:

An Effective City: Ensure accountability and good governance through transparent and open decision making.

A Connected City: Increase and improve opportunities for residents to connect with each other and the City.

5. Alignment with Adopted Plans: Heritage By-Law

6. Accessibility and Inclusion: The call was circulated through the City's Inclusion Network and the application form is available in a variety of formats. Assistance is available through the City's Clerk's department if required.

7. Legal or Policy Implications: N/A

8. Privacy Implications: N/A

9. Engagement and Communications Considerations: Calls for new members were advertised and promoted by the City's Communications Division.

10. Human Resource Implications: N/A

11. Procurement Implications: N/A

12. Information Technology Implications: N/A

13. Other Implications: N/A

**Recommendation:**

That Council approve of the appointment of the following to the Built Heritage Experts Panel:

- Anika Bursey - Planner
- Matt C Reynolds - Architect
- Aaron Terry – Other with Demonstrated Relative Experience

**Prepared by: Jennifer Squires, Legislative Assistant**

**Approved by: Theresa Walsh, City Clerk**