

INFORMATION NOTE

Title:	Travel Report – Twelve Months Ended December 31, 2024
Date Prepared:	January 13, 2025
Report To:	Committee of the Whole
Councillor and Role:	Councillor Ron Ellsworth, Finance
Ward:	N/A

Issue: Travel Report for the Twelve Months Ended December 31, 2024

Discussion – Background and Current Status: In accordance with the City's commitment to conducting business in an open and transparent manner, the travel report and budget summary are presented for information as attached.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - Cost for travel is allocated through individual department/program budgets.

2. Partners or Other Stakeholders:

3. Alignment with Strategic Directions:

A Sustainable City: Be financially responsible and accountable.

An Effective City: Ensure accountability and good governance through transparent and open decision making.

4. Alignment with Adopted Plans:

5. Accessibility and Inclusion:

6. Legal or Policy Implications:

7. Privacy Implications:

8. Engagement and Communications Considerations:

9. Human Resource Implications:

The logo for St. John's features the words "ST. JOHN'S" in a bold, serif font. The letter "O" in "JOHN'S" is replaced by a stylized graphic of a signal tower or antenna.

10. Procurement Implications:

11. Information Technology Implications:

12. Other Implications:

Conclusion/Next Steps: This report is provided to Council for information purposes only.

Report Approval Details

Document Title:	Travel Report for the Twelve Months Ended December 31, 2024.docx
Attachments:	- Travel Report for the Twelve Months Ended Dec 31, 2024.pdf
Final Approval Date:	Jan 13, 2025

This report and all of its attachments were approved and signed as outlined below:

Derek Coffey - Jan 13, 2025 - 10:51 AM