

DECISION/DIRECTION NOTE

Title: The Shea Heights Community Centre Board of Directors – Terms of Reference

Date Prepared: January 7, 2025

Report To: Regular Meeting of Council

Councillor and Role: Councillor Carl Ridgeley

Ward: Ward 5

Decision/Direction Required:

Staff are seeking approval of various proposed updates to the Shea Heights Community Centre Board of Directors Terms of Reference.

Discussion – Background and Current Status:

The Shea Heights Community Centre Board has been in operation for over 30 years. The City of St. John’s entered into an agreement with the Board approximately 20 years ago and have been working closely with them in delivering programs and events to residents in Shea Heights.

Both staff and Shea Heights Board members have worked together to update the dated Terms of Reference.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Newfoundland & Labrador Housing, Shea Heights Medical Centre, and St. John Bosco School.
3. Is this a New Plan or Strategy: No

If yes, are there recommendations or actions that require progress reporting?

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

4. Alignment with Strategic Directions:

The logo for the City of St. John's, featuring the text "ST. JOHN'S" in a bold, serif font. The letter "O" is replaced by a stylized icon of a signal tower or antenna.

A Connected City: Increase and improve opportunities for residents to connect with each other and the City.

An Effective City: Ensure accountability and good governance through transparent and open decision making.

5. Alignment with Adopted Plans: N/A
6. Accessibility and Inclusion: N/A
7. Legal or Policy Implications: N/A
8. Privacy Implications: N/A
9. Engagement and Communications Considerations: N/A
10. Human Resource Implications: N/A
11. Procurement Implications: N/A
12. Information Technology Implications: N/A
13. Other Implications:

Recommendation:

That Council review and approve the Terms of Reference as presented.

Prepared by:

Approved by:

Report Approval Details

Document Title:	The Shea Heights Community Centre Board of Directors - Terms of Reference.docx
Attachments:	- Shea Heights - Terms of Reference 12 24.doc
Final Approval Date:	Jan 8, 2025

This report and all of its attachments were approved and signed as outlined below:

Tanya Haywood - Jan 8, 2025 - 9:04 AM