

DECISION/DIRECTION NOTE

Title: Travel Authorization – Mayor Danny Breen – Big City Mayor’s Caucus Meeting (BCMC) – Ottawa – February 2025

Date Prepared: January 6, 2025

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

Seeking Council Approval for travel costs associated with Mayor Danny Breen to attend the in person Big City Mayor’s Caucus Meetings in Ottawa, February 2025.

Discussion – Background and Current Status:

Key Considerations/Implications:

1. Budget/Financial Implications: This travel is budgeted for as a part of Mayor Breen being a member of the BCMC and needing to attend meetings. Estimated cost is \$2,000. Available budget is \$29,000.
2. Partners or Other Stakeholders: FCM and BCMC Membership.
3. Is this a New Plan or Strategy: No

If yes, are there recommendations or actions that require progress reporting?

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)
4. Alignment with Strategic Directions:

An Effective City: Achieve service excellence through collaboration, innovation and modernization grounded in client needs.

A Sustainable City: Be financially responsible and accountable.
5. Alignment with Adopted Plans: N/A



6. Accessibility and Inclusion: N/A
7. Legal or Policy Implications: N/A
8. Privacy Implications: N/A
9. Engagement and Communications Considerations: N/A
10. Human Resource Implications: N/A
11. Procurement Implications: N/A
12. Information Technology Implications: N/A
13. Other Implications: N/A

Recommendation:

That Council approve the travel costs associated with Mayor Danny Breen attending BCMC in Ottawa in February 2025.

Prepared by: Stacey Fallon, Executive Assistant to the Mayor and City Manager

Approved by: Theresa Walsh, City Clerk

Report Approval Details

Document Title:	Travel Authorization - Mayor Danny Breen - Big City Mayor's Caucus Meeting (BCMC).docx
Attachments:	
Final Approval Date:	Jan 8, 2025

This report and all of its attachments were approved and signed as outlined below:

Theresa Walsh - Jan 8, 2025 - 1:33 PM