

# DECISION/DIRECTION NOTE

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**Title:** Travel Approval – FCM Board of Directors Meeting and Advocacy Days

**Date Prepared:** October 9, 2024

**Report To:** Regular Meeting of Council

**Councillor and Role:** Mayor Danny Breen

**Ward:** N/A

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## **Decision/Direction Required:**

Council approval is requested for the costs related to travel for Deputy Mayor Sheilagh O’Leary to attend the Board of Directors Meeting and Advocacy Days for the Federation of Canadian Municipalities in Ottawa, from December 3 – 5, 2024.

## **Discussion – Background and Current Status:**

Deputy Mayor O’Leary is the cities representative for Newfoundland and Labrador on the Board of Directors of the Federation of Canadian Municipalities.

The Board Meeting and Committee of the Whole session will be hosted in a hybrid format and can be attended virtually, while meetings with parliamentarians will be in-person only.

## **Key Considerations/Implications:**

1. Budget/Financial Implications: There are no fees associated with registration. The approximate costs for travelling to attend the event, including flights and hotel, is \$2200.00. Yearly budget for travel is \$29,000.00 and is currently exceeded by \$9,792.00.
2. Partners or Other Stakeholders: Federation of Canadian Municipalities
3. Is this a New Plan or Strategy: No

If yes, are there recommendations or actions that require progress reporting?

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

4. Alignment with Strategic Directions:

# ST. JOHN'S

A Sustainable City: Be financially responsible and accountable.

An Effective City: Achieve service excellence through collaboration, innovation and modernization grounded in client needs.

5. Alignment with Adopted Plans: Not applicable
6. Accessibility and Inclusion: Not applicable
4. Legal or Policy Implications: Not applicable
5. Privacy Implications: Not applicable
6. Engagement and Communications Considerations: Not applicable
7. Human Resource Implications: Not applicable
8. Procurement Implications: Not applicable
9. Information Technology Implications: Not applicable
10. Other Implications: Not applicable

**Recommendation:**

That Council approve the costs associated with Deputy Mayor O'Leary's travel to the Federation of Canadian Municipalities December Board of Directors Meeting in Ottawa.

**Prepared by:**

Stacey Baird, Legislative Assistant

**Approved by:**

Theresa Walsh, City Clerk