

# DECISION/DIRECTION NOTE

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**Title: Councillor Hickman – Travel – Canadian Capital Cities Organization**

**Date Prepared: December 4, 2019**

**Report To: Mayor and Members of Council**

**Councillor and Role:**

**Ward:**

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## **Decision/Direction Required:**

Seeking approval for Councillor Sandy Hickman to attend the 2019 Canadian Capital Cities semi-annual meeting in Ottawa, January 29 – February 1, 2020.

## **Discussion – Background and Current Status:**

Councillor Hickman is the City's representative on the Canadian Capital Cities Organization (CCCO). Its semi-annual meeting is being held in Ottawa from January 29 – February 1, 2020 and approval is sought for Councillor Hickman to attend this meeting.

## **Key Considerations/Implications:**

1. Budget/Financial Implications:  
Travel is budgeted under Council Travel
2. Partners or Other Stakeholders:
  - a. Mayor and Council
  - b. Canadian Capital Cities Organization (CCCO)
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: N/A
5. Privacy Implications: N/A
6. Engagement and Communications Considerations: N/A
7. Human Resource Implications: N/A
8. Procurement Implications: N/A
9. Information Technology Implications: N/A
10. Other Implications: N/A

# ST. JOHN'S

**Recommendation:**

That Council approve the travel costs for Councillor Hickman to attend the semi-annual meeting of the Canadian Capital Cities Organization in Ottawa from January 29, 2019 – February 1, 2020.

**Attachments:**

**Report Approval Details**

Document Title:	Travel - Councillor Hickman - Canadian Capital Cities Organization.docx
Attachments:	
Final Approval Date:	Dec 4, 2019

This report and all of its attachments were approved and signed as outlined below:

**Karen Chafe - Dec 4, 2019 - 2:17 PM**

**Elaine Henley - Dec 4, 2019 - 2:27 PM**