

DECISION/DIRECTION NOTE

Title: Lease – City land on Williams Lane
Date Prepared: September 19, 2024
Report To: Regular Meeting of Council
Councillor and Role: Councillor Ophelia Ravencroft
Ward: Ward 2

Decision/Direction Required:

To approve the lease of City land on Williams Lane, as shown in green on the attached diagram, for the installation of propane tanks for the benefit of 320 Water Street, subject to acquisition of the required approvals and permits.

Discussion – Background and Current Status:

The tenant and owner of 320 Water Street approached the City to enter into a lease for land on Williams Lane for the installation of two propane tanks. This request was circulated amongst the required City departments with no objections to the lease noted.

It is worth noting that the lines for the propane tanks will run through 13 George Street into the rear of 320 Water Street. These properties currently have common ownership. However, Legal will require that an easement between the two properties be executed to secure the rights to the propane lines should either property be sold.

This would be a year-to-year lease with an annual rental rate of \$75.00 + HST plus administrative fees.

Key Considerations/Implications:

1. Budget/Financial Implications: City to receive annual rental rate of \$75.00 and administrative fee of \$300.00.
2. Partners or Other Stakeholders: owners of 13 George Street and 320 Water Street
3. Is this a New Plan or Strategy: No

If yes, are there recommendations or actions that require progress reporting?

If yes, how will progress be reported? (e.g.: through the strategic plan, through Cascade, annual update to Council, etc.)

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4. Alignment with Strategic Directions:

An Effective City: Ensure accountability and good governance through transparent and open decision making.

Choose an item.

5. Alignment with Adopted Plans: An Effective City

6. Accessibility and Inclusion: N/A

4. Legal or Policy Implications: A lease will be prepared.

5. Privacy Implications: N/A

6. Engagement and Communications Considerations: N/A

7. Human Resource Implications: N/A

8. Procurement Implications: N/A

9. Information Technology Implications: N/A

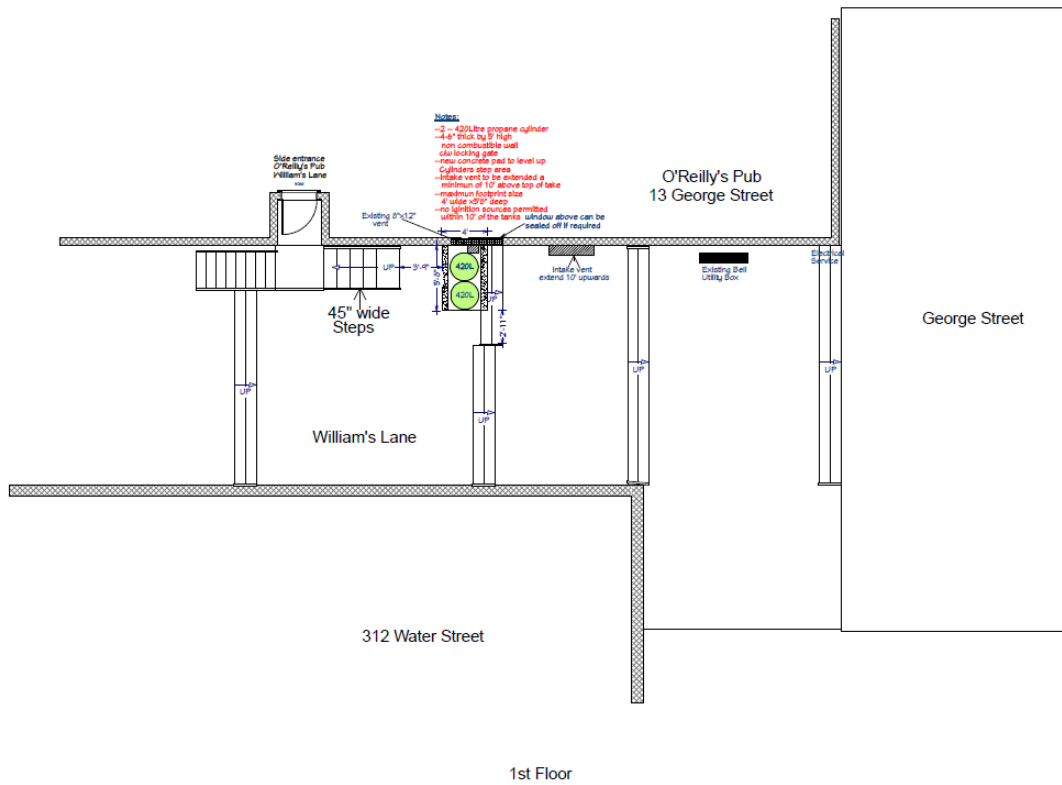
10. Other Implications: N/A

Recommendation:

That Council approve the lease of City land on Williams Lane, as shown in green on the attached diagram, for the installation of propane tanks for the benefit of 320 Water Street, subject to acquisition of the required approvals and permits.

Prepared by: Andrew G. M. Woodland, Legal Counsel

Approved by: Cheryl Mullett, City Solicitor



PROJECT DESCRIPTION:	William's Lane 2 New Propane Tanks Saltwater restaurant
SHEET TITLE:	Site plan
REVISION:	
DRAWINGS PROVIDED BY:	
DATE:	July 23-2024
SCALE:	
SHEET:	A-1

Report Approval Details

Document Title:	Williams Lane - Propane Tank Lease.docx
Attachments:	
Final Approval Date:	Sep 19, 2024

This report and all of its attachments were approved and signed as outlined below:

Cheryl Mullett - Sep 19, 2024 - 11:59 AM