

DECISION/DIRECTION NOTE

Title: Council Meetings – Christmas Schedule

Date Prepared: November 20, 2019

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Directions

Ward: N/A

Decision/Direction Required:

Seeking approval to suspend meetings of Council for a two-week period beginning Friday, December 20, 2019 and resuming Monday, January 6, 2020.

Discussion – Background and Current Status:

Section 39(1) of the City of St. John's Act states as follows:

There is to be a meeting of the council for the consideration of the general business of the city at least once a week, except during the months of July and August.

Traditionally, Council has also approved the suspension of meetings from the week before Christmas, typically the third week in December, to the second week in January. Each year a motion is made to this effect.

The meeting schedule would be as follows:

Meeting	Last Meeting – 2019	First Meeting – 2020
Regular Meeting	Monday, Dec. 16, 2019	Monday, Jan. 6, 2020
Committee of the Whole	Wednesday, Dec. 11, 2019	Wednesday, Jan. 8, 2020

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders:
 - Council and Staff
 - General Public

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3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: N/A
5. Privacy Implications: N/A
6. Engagement and Communications Considerations:
 - Communicate to the general public the revised schedule
7. Human Resource Implications: N/A
8. Procurement Implications: N/A
9. Information Technology Implications: N/A
10. Other Implications: N/A

Recommendation:

That Council approve the suspension of the Regular and Committee of the Whole meetings for a two-week period beginning Friday, December 20, 2019 and resuming Monday, January 6, 2020.

Prepared and Approved by: Elaine Henley, City Clerk

Attachments: N/A