

DECISION NOTE

Title:	Proposed Amendments to the Commercial Maintenance By-Law
Date Prepared:	May 28, 2024
Report To:	Committee of the Whole
Councillor and Role:	Councillor Sandy Hickman, Transportation and Regulatory Services
Ward:	N/A

Issue:

Proposed Amendments to the Commercial Maintenance By-Law

Discussion – Background and Current Status:

The Commercial Maintenance By-Law is being amended to add provisions related to vacant commercial buildings. There are currently no provisions with respect to vacant commercial buildings in this bylaw.

More specifically, these provisions will regulate: the securing of vacant buildings, the ability of the City to secure unsecure vacant buildings, materials used to 'board up' vacant buildings, and the disconnection of utilities serving vacant buildings.

In addition, section 24(b) is being amended to add a provision related to certification of heating systems. This amendment will allow Inspection Services to direct that heating systems be tested to ensure they are in good condition and that certification of systems be provided.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: All City Divisions/Departments, general public
3. Alignment with Strategic Directions:

A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

An Effective City: Work with our employees to improve organizational performance through effective processes and policies.



Decision Note

Proposed Amendments to the Commercial Maintenance By-Law

4. Alignment with Adopted Plans: N/A
5. Accessibility and Inclusion: N/A
6. Legal or Policy Implications: The amendments to the Commercial Maintenance By-Law will have to be advertised in the local newspaper and the King's Printer Gazette in order to become legally in effect.
7. Privacy Implications: N/A
8. Engagement and Communications Considerations: The amendments to the Commercial Maintenance By-Law will have to be posted to the City's website once they have come legally into effect.
9. Human Resource Implications: N/A
10. Procurement Implications: N/A
11. Information Technology Implications: N/A
12. Other Implications: N/A

Recommendation:

That Council approve the proposed amendments to the Commercial Maintenance By-Law.

Decision Note
Proposed Amendments to the Commercial Maintenance By-Law

Report Approval Details

Document Title:	Proposed Amendments to the Commercial Maintenance By-Law (2024)
Attachments:	- Commercial Maintenance By-Law Amd No. 1-2024.docx
Final Approval Date:	May 28, 2024

This report and all of its attachments were approved and signed as outlined below:

Cheryl Mullett - May 28, 2024 - 10:15 AM