

DECISION/DIRECTION NOTE

Title: Request to Waive Fees for Community Gardens on City Land
85 Messenger Drive

Date Prepared: October 10, 2019

Report To: His Worship the Mayor and Members of Council

Councillor and Role: Councillor Maggie Burton, Planning & Development Lead

Ward: 4

Decision/Direction Required:

To waive the fees (Application, Development & Building Permit fees) associated with an application to develop a Community Garden at 85 Messenger Drive.

Discussion – Background and Current Status:

An application is proposed to create a Community Garden at 85 Messenger Drive, which is located on City Land. A Community Garden toolkit has recently been proposed by the Department of Community Services with input from the Departments of Planning, Engineering & Regulatory Services, as well as the Legal Department. The goal is to promote community gardening, and the toolkit provides guidance and advice on how community groups can develop gardens on City owned land.

Council has the authority to waive application fees. It is requested that the fees for community gardens on city land be waived as these applications will be predominantly submitted by community groups.

Council has already conferred the authority to the Deputy City Manager to waive permit/development fees for registered charities and non-profits.

Key Considerations/Implications:

1. Budget/Financial Implications: Waive all applicable fees
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions/Adopted Plans: Strategic Plan - A Sustainable City
4. Legal or Policy Implications: Not applicable
5. Privacy Implications: Not applicable
6. Engagement and Communications Considerations: Not applicable.



- 7. Human Resource Implications: Not applicable.
- 8. Procurement Implications: Not applicable.
- 9. Information Technology Implications: Not applicable.
- 10. Other Implications: Not applicable.

Recommendation:

It is recommended that Council confer to the Deputy City Manager of Planning, Engineering and Regulatory Services the authority to waive the fees for community gardens.

Prepared by/Signature:

Andrea Roberts – Development Officer

Signature: _____

Approved by/Date/Signature:

Jason Sinyard, P. Eng., MBA, Deputy City Manager,
Planning, Development and Regulatory Services

Signature: _____

AAR/dlm

Attachments: Location Map



**Proposed
Community Garden**