

# BID APPROVAL NOTE

<b>Bid #</b>	TP119007878		
<b>Bid Name</b>	Supply of Appliances		
<b>Department</b>	Public Works	<b>Division</b>	City Buildings
<b>Budget Code</b>	52524		
<b>Source of Funding</b>	<input checked="" type="radio"/> Operating <input type="radio"/> Capital <input type="radio"/> Multiyear Capital		
<b>Purpose</b>	Group Purchasing with the Province to establish pricing for appliances for the City of St. John's Non Profit Housing Division on an as required basis.		
<b>Results</b>	<input checked="" type="radio"/> As attached <input type="radio"/> As noted below		
	<b>Vendor Name</b>		<b>Bid Amount</b>
	Charles R. Bell Limited		\$ 60,000.00
<b>Expected Value</b>	<input type="radio"/> As above <input checked="" type="radio"/> Value shown is an estimate only for a 1 year period. The City does not guarantee to buy any specific quantities or dollar value.		
<b>Contract Duration</b>	Two (2) years plus an option to extend for one (1) year		
<b>Bid Exception</b>	<input checked="" type="radio"/> None <input type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
<b>Recommendation</b>	It is recommended to award this open call TP119007878 to Charles R. Bell Limited as issued by the Province as per the Public Procurement Act.		
<b>Supply Chain Buyer</b>	John Hamilton		
<b>Supply Chain Manager</b>			<b>Date</b> 25/10/17
<b>Deputy City Manager*</b>			<b>Date</b>

\*Only required for a bid exception (contract award without open call or professional services).

# ST. JOHN'S

	Government of Newfoundland and Labrador Public Procurement Agency 30 Strawberry Marsh Rd. St. John's NL A1B 4R4		<b>Purchase Order No.</b> 219019796	<b>Revision No.</b> 0	<b>Page No.</b> 1
	<b>TO:</b> CHARLES R BELL LIMITED 126 Glencoe Drive Mount Pearl, NL A1N 4S9 Canada		<b>SHIP TO:</b> As indicated in blanket release or contract agreement PO Canada		
		<b>BILL TO:</b> As indicated in blanket release or contract agreement PO Canada			
<b>Customer No.</b>	<b>Supplier No.</b> 0031002645	<b>Ordered / Buyer</b> 07-OCT-19 Murphy, D	<b>Revised / Buyer</b>		
<b>F.O.B:</b> DESTINATION		<b>Requestor:</b>	<b>Contact:</b>		
<b>Effective Start Date</b>		<b>Effective End Date</b>	<b>Amount Agreed (CAD)</b>		
07-OCT-2019		30-SEP-2020			
<b>IMPORTANT: Document valid ONLY if NAME and DATE are present in "Authorized By" section.</b>					
<b>AUTHORIZED BY:</b> Murphy, D		<b>DATE:</b> 07-OCT-19	<b>TOTAL:</b>		
<b>Line NO:</b>	<b>Item No./Description</b>	<b>UOM</b>	<b>Unit Price</b>		

Notes: MSOA -GNL/GFB, ELECTRICAL HOUSEHOLD APPLIANCES, 119007878, DM

ELECTRICAL HOUSEHOLD APPLIANCES, MASTER STANDING OFFER AGREEMENT.

YOUR RESPONSE TO TENDER # TP119007878 DATED SEPTEMBER 18, 2019 REFERS.

VENDOR CONTACT INFORMATION:

Charles R Bell Ltd  
 Greg Elms  
 Phone: 709-570-5816  
 Fax: 709-722-6832  
 gelms@crbell.com

ALL APPLIANCES SHALL BE ENERGY STAR COMPLIANT WHERE AVAILABLE.

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IMPORTANT NOTE:

VENDORS ARE ADVISED THAT DELIVERY SHALL BE FOB TO DESTINATIONS WITHIN A 100 KILOMETER RADIUS OF THE VENDOR'S SHIPPING LOCATION, INCLUDING VENDOR'S PREMISES, SUB DEPOTS OR DISTRIBUTORS' PREMISES, FOR ORDERS OF \$500.00 AND ABOVE.

VENDORS SHALL INCLUDE A LIST OF SHIPPING LOCATIONS WITH THE TENDER DOCUMENTS.

\* PRICING SHALL INCLUDE ALL SHIPPING, DELIVERY, OFFLOADING AND DROPDOWN TAILGATE CHARGES.\*

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LIST OF GOVERNMENT FUNDED BODY PARTICIPANTS:  
 Newfoundland and Labrador Housing Corporation  
 Conseil Scolaire Francophone Provincial de Terre-Neuve  
 College of the North Atlantic  
 Workplace NL

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Legal Aid  
 City of St. John's  
 Town of Birchy Bay  
 Town of Sandringham  
 Town of Victoria  
 Town of Brighton

**PURPOSE**

This Standing Offer Agreement shall permit Public Bodies, including all Departments of Government and all others having delegated its authority to the Public Procurement Agency to issue an open call for bids, to order on an "as and when required basis", the items listed herein at the prices set against each. Adequate stocks shall be kept on hand to cover such requirements.

**PERIOD**

This Standing Offer Agreement shall be in effect from date of issue to September 30, 2020 with an option to extend the agreement by mutual consent of both parties up to an additional one year under the same pricing, terms and conditions.

**PURCHASING CARD (P-CARD)**

Any Public Body reserves the right to utilize a procurement card (P-Card) in lieu of a purchase order for all or select acquisitions. Vendors shall not refuse nor charge additional premiums or fees when procurement cards are tendered for payment.

**QUANTITY**

Quantities and/or Financial Limitations as stated are estimates made in good faith for the period of the Agreement. This Standing Offer Agreement shall be limited to the actual supplies ordered and delivered.

The supplier shall provide only the quantity of an item ordered by the end user, regardless of the manufacturer/supplier's standard packaging.

The successful supplier shall maintain adequate stock to cover requirements when requested.

**PRICING & TAXES**

Prices quoted shall be in CANADIAN funds.

Price(s) quoted SHALL remain unchanged for the agreement period unless otherwise specified.

Prices shall be FOB destination with all transportation charges prepaid by the contractor.

Vendor hereby certifies that the prices tendered are not in excess of those charged anyone else, including their most favored customer.

Prices are exclusive of HST & GST. Applicable taxes shall be applied at the invoicing stage and are to be listed separately on each purchase invoice. Our HST number is 107442683.



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Disregard tax column on this form.

RETURNS

In the event of a defective product, any participating Public Body reserves the right to return it to the supplier, for full credit, notwithstanding intermediate payment by the purchaser.

Claims for either shortages or damaged merchandise shall be submitted to vendor within thirty days of invoice.

INVOICING

Where a purchase order is issued as a result of this Invitation to Tender, invoice(s) showing purchase order number shall be forwarded to the invoice address as indicated on the purchase order.

It is to be understood that payment of invoices shall be the responsibility of the appropriate consignee, and further understood that the supplier shall hold the Public Procurement Agency harmless respecting any loss, damage, and non-payment resulting from or related to any order placed by any Public Body in the Province with the supplier against any resultant Standing Offer Agreement.

AUTHORIZATION FOR DELIVERY

Consignee shall order any required goods using either a "Blanket Release", "Contract Release" or by P-Card.

CANCELLATION

This Standing Offer Agreement shall be subject to cancellation by the Public Procurement Agency with thirty (30) days written notice.

If the successful vendor cancels the contract for any reason, PPA reserves the right to contract with the next lowest bidder meeting the terms and conditions of the original Invitation to Tender.

SUBSTITUTIONS

DURING THE TERM OF A CONTRACT, NO PRODUCT SHALL BE SUBSTITUTED FOR ANOTHER WITHOUT THE MUTUAL AGREEMENT OF BOTH THE GOVERNMENT PURCHASING AGENCY AND THE SUCCESSFUL BIDDER. ITEMS MAY BE SUBSTITUTED BY SIMILAR PRODUCTS OF EQUAL SIZE AND COST. ALL SUBSTITUTES SHALL BE ACCOMPANIED BY FULL SPECIFICATION, LITERATURE OR CATALOGUES.

PUBLIC PROCUREMENT ACT

All Invitations to Tenders are called under the Public Procurement Act.

ATLANTIC PROVINCES STANDARD TERMS AND CONDITIONS

The Atlantic Standard Terms and Conditions apply to this Invitation to Tender and may be obtained from the Public Procurement Agency, or by way of the internet at: [www.ppa.gov.nl.ca](http://www.ppa.gov.nl.ca).



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ATLANTIC PROCUREMENT AGREEMENT

This procurement opportunity is subject to the provisions of the Canadian Free Trade Agreement and Atlantic Procurement Agreement within the defined thresholds.

DIRECT DEPOSIT FOR PAYMENT

WHERE A PURCHASE ORDER IS ISSUED AS A RESULT OF THIS INVITATION TO TENDER, THE METHOD OF PAYMENT TO THE SUCCESSFUL BIDDER/PROPONENT FOR ANY GOODS OR SERVICES PROVIDED AS A RESULT OF THIS PROCUREMENT OPPORTUNITY WILL BE DIRECT DEPOSIT (OTHER COST EFFECTIVE PAYMENT METHODS MAY BE USED FOR CERTAIN INTERNATIONAL SUPPLIERS WHERE BANKING TECHNOLOGIES PREVENT THE USE OF DIRECT DEPOSIT). THE SUCCESSFUL BIDDER/PROPONENT SHOULD ENSURE THEY ARE ENROLLED WITH THE PROVINCE TO RECEIVE DIRECT DEPOSIT PAYMENTS. ENROLMENT FORMS CAN BE OBTAINED FROM THE DEPARTMENT OF FINANCE WEB SITE AT:  
[HTTP://WWW.RELEASES.GOV.NL.CA/RELEASES/2014/FIN/0808N02.ASPX](http://www.releases.gov.nl.ca/releases/2014/fin/0808N02.aspx)

DISCLOSURE OF INFORMATION

THE FINANCIAL VALUE OF A CONTRACT RESULTING FROM THIS PROCUREMENT PROCESS WILL BE PUBLICLY RELEASED AS PART OF THE AWARD NOTIFICATION PROCESS.

THIS PROCUREMENT PROCESS IS SUBJECT TO THE ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT, 2015.

THE BIDDER AGREES THAT ANY SPECIFIC INFORMATION IN ITS BID THAT MAY QUALIFY FOR AN EXEMPTION FROM DISCLOSURE UNDER SUBSECTION 39(1) OF THE ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT, 2015 HAS BEEN IDENTIFIED. IF NO SPECIFIC INFORMATION HAS BEEN IDENTIFIED IT IS ASSUMED THAT, IN THE OPINION OF THE BIDDER, THERE IS NO SPECIFIC INFORMATION THAT QUALIFIES FOR AN EXEMPTION UNDER SUBSECTION 39(1) OF THE ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT, 2015

1	AVALON DOMESTIC AUTOMATIC WASHER, WHITE ENAMEL, HEAVY DUTY BALANCE SUSPENSION	EACH	395.00
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Amana  
Model: NTW4516FW

2	AVALON DOMESTIC AUTOMATIC DRYER, WHITE ENAMEL, FIVE CYCLES	EACH	353.00
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Amana  
Model: YNED4655EW

3	AVALON DOMESTIC AUTOMATIC WASHER, WHITE ENAMEL, HEAVY DUTY BALANCE SUSPENSION, ENERGY STAR COMPLAINT	EACH	684.00
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Whirlpool  
Model: WTW7500GW



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4	<p>AVALON RANGE, ELECTRIC, HOUSEHOLD, WHITE ENAMEL, 30" TOP WITH TWO (2) 8" AND TWO (2) 6" PLUG-OUT ELEMENTS, WITH TIMER</p> <p>Amana Model: YACR4303MFW</p>	EACH	531.00
5	<p>AVALON RANGE, ELECTRIC, HOUSEHOLD, WHITE ENAMEL, SELF-CLEANING, 30" TOP WITH TWO (2) 8" AND TWO (2) 6" PLUG OUT ELEMENTS, WITH TIMER</p> <p>Amana Model: YACR4503SFW</p>	EACH	552.00
6	<p>AVALON REFRIGERATOR, HOUSEHOLD, WHITE, ENAMEL, MINIMUM 13 CU. FT., TWO DOOR, FROST FREE</p> <p>Amana Model: ART104TFDW</p>	EACH	644.00
7	<p>AVALON REFRIGERATOR, HOUSEHOLD, WHITE, ENAMEL, MINIMUM 13 CU. FT. , TWO DOOR, FROST FREE, ENERGY STAR COMPLIANT</p> <p>Whirlpool Model: WRT134TFDW</p>	EACH	678.00
8	<p>EASTERN DOMESTIC AUTOMATIC WASHER, WHITE ENAMEL, HEAVY DUTY BALANCE SUSPENSION</p> <p>Amana Model: NTW4516FW</p>	EACH	481.00
9	<p>EASTERN DOMESTIC AUTOMATIC DRYER, WHITE ENAMEL, FIVE CYCLES</p> <p>Amana Model: YNED4655EW</p>	EACH	434.00
10	<p>EASTERN DOMESTIC AUTOMATIC WASHER, WHITE ENAMEL, HEAVY DUTY BALANCE SUSPENSION, ENGERY STAR COMPLAINT</p> <p>Whirlpool Model: WTW7500GW</p>	EACH	805.00



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11	EASTERN RANGE, ELECTRIC, HOUSEHOLD, WHITE ENAMEL, 30" TOP WITH TWO (2) 8" AND TWO (2) 6" PLUG-OUT ELEMENTS, WITH TIMER  Amana Model: YACR4303MFW	EACH	584.00
12	EASTERN RANGE, ELECTRIC, HOUEHOLD, WHITE ENAMEL, SELF-CLEANING, 30" TOP WITH TWO (2) 8" AND TWO (2) 6" PLUG OUT ELEMENTS, WITH TIMER  Amana Model: YACR4503SFW	EACH	605.00
13	EASTERN REFRIGERATOR, HOUSEHOLD, WHITE, ENAMEL, MINIMUM 13 CU. FT., TWO DOOR, FROST FREE  Amana Model: ART104TFDW	EACH	699.00
14	EASTERN REFRIGERATOR, HOUSEHOLD, WHITE, ENAMEL, MINIMUM 13 CU. FT. , TWO DOOR, FROST FREE, ENERGY STAR COMPLIANT  Whirlpool Model: WRT134TFDW	EACH	734.00
15	CENTRAL DOMESTIC AUTOMATIC WASHER, WHITE ENAMEL, HEAVY DUTY BALANCE SUSPENSION, APPROX  Amana Model: NTW4516FW	EACH	481.00
16	CENTRAL DOMESTIC AUTOMATIC DRYER, WHITE ENAMEL, FIVE CYCLES  Amana Model: YNED4655EW	EACH	434.00
17	CENTRAL DOMESTIC AUTOMATIC WASHER, WHITE ENAMEL, HEAVY DUTY BALANCE SUSPENSION, 3.4 CU. FT., ENGERY STAR COMPLAINT  Whirlpool Model: WTW7500GW	EACH	805.00



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18	CENTRAL RANGE, ELECTRIC, HOUSEHOLD, WHITE ENAMEL, 30" TOP WITH TWO (2) 8" AND TWO (2) 6" PLUG-OUT ELEMENTS, WITH TIMER  Amana Model: YACR4303MFW	EACH	584.00		
19	CENTRAL RANGE, ELECTRIC, HOUSEHOLD, WHITE ENAMEL, SELF-CLEANING, 30" TOP WITH TWO (2) 8" AND TWO (2) 6" PLUG OUT ELEMENTS, WITH TIMER  Amana Model: YACR4503SFW	EACH	605.00		
20	CENTRAL REFRIGERATOR, HOUSEHOLD, WHITE, ENAMEL, MINIMUM 13 CU. FT., TWO DOOR, FROST FREE  Amana Model: ART104TFDW	EACH	699.00		
21	CENTRAL REFRIGERATOR, HOUSEHOLD, WHITE, ENAMEL, MINIMUM 13 CU. FT. , TWO DOOR, FROST FREE, ENERGY STAR COMPLIANT  Whirlpool Model: WRT134TFDW	EACH	734.00		
22	WESTERN DOMESTIC AUTOMATIC WASHER, WHITE ENAMEL, HEAVY DUTY BALANCE SUSPENSION,  Amana Model: NTW4516FW	EACH	531.00		
23	WESTERN DOMESTIC AUTOMATIC DRYER, WHITE ENAMEL, FIVE CYCLES  Amana Model: YNED4655EW	EACH	484.00		
24	WESTERN DOMESTIC AUTOMATIC WASHER, WHITE ENAMEL, HEAVY DUTY BALANCE SUSPENSION, 3.4 CU. FT., ENGERY STAR COMPLAINT  Whirlpool Model: WTW7500DW	EACH	855.00		



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25	WESTERN RANGE, ELECTRIC, HOUSEHOLD, WHITE ENAMEL, 30" TOP WITH TWO (2) 8" AND TWO (2) 6" PLUG-OUT ELEMENTS, WITH TIMER  Amana Model: YACR4303MFW	EACH	634.00
26	WESTERN RANGE, ELECTRIC, HOUSEHOLD, WHITE ENAMEL, SELF-CLEANING, 30" TOP WITH TWO (2) 8" AND TWO (2) 6" PLUG OUT ELEMENTS, WITH TIMER  Amana Model: YACR4503SFW	EACH	655.00
27	WESTERN REFRIGERATOR, HOUSEHOLD, WHITE, ENAMEL, MINIMUM 13 CU. FT., TWO DOOR, FROST FREE  Amana Model: ART104TFDW	EACH	749.00
28	WESTERN REFRIGERATOR, HOUSEHOLD, WHITE, ENAMEL, MINIMUM 13 CU. FT. , TWO DOOR, FROST FREE, ENERGY STAR COMPLIANT  Whirlpool Model: WRT134TFDW	EACH	784.00

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