

# ST. JOHN'S

## Report of Audit and Accountability Standing Committee

October 9, 2019

12:00 p.m.

Conference Room A, 4th Floor City Hall

Present: Boyd Chislett, Citizen Representative  
Mayor Danny Breen  
Councillor Deanne Stapleton, Acting Chair  
Councillor Maggie Burton (joined 12:45 pm)

Staff: Kevin Breen, City Manager (retired 12:45 pm)  
Derek Coffey, Deputy City Manager of Finance and Administration  
Jason Sinyard, Deputy City Manager PERS  
Tanya Haywood, Deputy City Manager Community Services  
Sean Janes, City Internal Auditor  
Shanna Fitzgerald, Legislative Assistant

Others: Jonathan Murphy, Waste Management Engineer (retired 12:47 pm)

**1. Decision note dated September 3, 2019 re: Update to Three-year Audit Plan (2019 – 2021).**

Sean Janes provided an overview of the above listed decision note and outlined the update to the three-year audit plan.

**Moved By** Maggie Burton

**Seconded By** Boyd Chislett

That the updated three-year audit plan is approved.

**MOTION CARRIED**

**2. Decision note dated August 22, 2019 re: Review of Robin Hood Bay Waste Management Facility – Scale House Operations**

Sean Janes provided an overview of the above listed for the information of the committee. Jonathan Murphy, Waste Management Engineer was present to answer any questions pertaining to this report.

**Moved By** Boyd Chislett  
**Seconded By** Danny Breen

That the Review of Robin Hood Bay Waste Management Facility – Scale House Operations report and the associated action plans put forth by management be approved.

**MOTION CARRIED**

3. **Decision note dated May 10, 2019 re: Salary Administration – Assignment #12-01**

**Moved By** Danny Breen  
**Seconded By** Maggie Burton

The Committee recommends removal of the Salary Administration audit report from Internal Audit's follow-up list.

**MOTION CARRIED**

4. **Decision note dated May 24, 2019 re: Inspection Services - Assignment #12-04**

**Moved By** Maggie Burton  
**Seconded By** Boyd Chislett

The Committee recommends removal of the Inspection Services audit report from Internal Audit's follow-up list.

**MOTION CARRIED**

5. **Decision note dated April 24, 2019 re: Receiving, Stores and Issuing - Assignment #13-02**

**Moved By** Boyd Chislett  
**Seconded By** Danny Breen

The Committee recommends removal of the Receiving, Stores and Issuing audit report from Internal Audit's follow-up list.

**MOTION CARRIED**

2019-10-09

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COUNCILLOR DEANNE STAPLETON, ACTING CHAIR