

DECISION/DIRECTION NOTE

Title: Council Meetings – Christmas Schedule

Date Prepared: November 15, 2023

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

Seeking approval to suspend meetings of Council during the Christmas season beginning Wednesday, December 20, 2023 and resuming Tuesday, January 9, 2024.

Discussion – Background and Current Status:

Section 39(1) of the City of St. John's Act states as follows:

There is to be a meeting of the council for the consideration of the general business of the City at least once a week, except during the months of July and August.

Traditionally, Council has also approved the suspension of meetings from the week before Christmas, typically the third week in December, to the second week in January. Each year a motion is made to this effect.

The meeting schedule would be as follows:

Meeting	Last Meeting – 2023	First Meeting – 2024
Regular Meeting	Tuesday, Dec. 12, 2023	Tuesday, Jan. 9, 2024
Committee of the Whole	Tuesday, December 19, 2023	Tuesday, January 16, 2024

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders:
 - Council and Staff
 - General Public

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3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: Section 39(1) of the City of St. John's Act as referenced above
5. Privacy Implications: N/A
6. Engagement and Communications Considerations:
 - Communicate to the general public the revised schedule
7. Human Resource Implications: N/A
8. Procurement Implications: N/A
9. Information Technology Implications: N/A
10. Other Implications: N/A

Recommendation:

That Council approve the suspension of the Regular and Committee of the Whole meetings for the period beginning Wednesday, December 20, 2023 and resuming Tuesday, January 9, 2024.

Prepared by:

Approved by: