

City of St. John’s Corporate and Operational Policy Manual

Policy Title: Traffic Calming Policy	Policy #: TBD
Last Revision Date: May 3, 2011	Policy Section: TBD
Policy Sponsor: Deputy City Manager, Planning, Engineering and Regulatory Services (PERS)	

1. Policy Statement

This policy establishes consistent and transparent processes for all Traffic Calming requests and projects.

2. Definitions

“Employee” means any person employed by the City of St. John’s as a permanent, term, part-time, casual, contract, seasonal, temporary, or student worker.

“Street” shall have the same meaning as defined by the St. John’s Development Regulations 2021, that is “a publicly owned street, road, highway, or other way including a structure for any part of the street, road, highway, or other way designed and intended or used by the public for the passage of traffic and include all the space between the boundary lines of the street, road, highway, or other way”.

“Traffic Calming” means the combination of primarily physical measures that reduce the negative effects of motor vehicle use, alter driver behaviour, and improve conditions for all street users.

3. Policy Requirements

3.1 Traffic Calming Requests

- a) Residents and/or Members of Council may submit Traffic Calming requests to the City of St. John's.
- b) Traffic Calming requests shall be processed as detailed in the **Traffic Calming Procedures**.
- c) Requests that are deemed ineligible for Traffic Calming shall not be eligible for reconsideration for a period of five years, unless the Street experiences a major change in traffic patterns, as determined solely by the City.

3.2 Traffic Calming Project Implementation

- a) Traffic Calming requests that are eligible as Traffic Calming projects after the screening and scoring process shall be prioritized and selected as detailed in the **Traffic Calming Procedures**.
- b) Traffic Calming Projects receiving sufficient approval from Street residents may be considered for permanent Traffic Calming measures, as determined solely by the City.

4. Application

This policy applies to all Traffic Calming requests and projects.

5. Responsibilities

5.1 Transportation Division Employees shall be responsible for:

- a) reviewing Traffic Calming requests received;
- b) conducting activities as detailed in the **Traffic Calming Procedures**.

5.2 Residents and/or Members of Council shall be responsible for:

- a) conducting activities as detailed in the **Traffic Calming Procedures**;
- b) providing any additional information required by the City.

6. References

Traffic Calming Procedures

7. Approval

- Policy Sponsor: Deputy City Manager, PERS
- Policy Writer: Manager, Transportation Engineering;
Transportation System Engineer; Policy Analyst
- Date of Approval from
 - Corporate Policy Committee: Not applicable
 - Senior Executive Committee:
 - Committee of the Whole:
- Date of Approval from Council:

8. Monitoring and Contravention

- a) Transportation Division Employees shall monitor the application of this policy.
- b) Any contravention of this policy and/or associated procedures shall be reported to the Department of PERS, Department of Finance and Corporate Services (Human Resources Division), the Office of the City Solicitor, and/or the City Manager for further investigation and appropriate action, which may include, but is not limited to, legal action and discipline, up to and including dismissal.

9. Review Date

Every five years.