

ST. JOHN'S

Report of Committee of the Whole - City Council

Council Chambers, 4th Floor, City Hall

September 18, 2019, 9:00 a.m.

Present:	Mayor Danny Breen Deputy Mayor Sheilagh O'Leary Councillor Maggie Burton Councillor Sandy Hickman Councillor Debbie Hanlon Councillor Deanne Stapleton Councillor Hope Jamieson Councillor Jamie Korab Councillor Ian Froude Councillor Wally Collins
Regrets:	Councillor Dave Lane
Staff:	Kevin Breen, City Manager Tanya Haywood, Deputy City Manager of Community Services Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services Cheryl Mullett, City Solicitor Elaine Henley, City Clerk Ken O'Brien, Chief Municipal Planner Maureen Harvey, Legislative Assistant
Others	Brian Head, Manager of Parks & Open Space Elizabeth Lawrence, Director of Economic Development, Tourism and Culture

Governance & Strategic Priorities - Mayor Danny Breen

1. Decision Note dated September 12, 2019 re: Terms of Reference Review Advisory Committees, Working Groups and Experts Panels

Recommendation

Moved By Councillor Burton

Seconded By Councillor Stapleton

That recommendation #1 regarding the proposed changes to the Terms of Reference for existing advisory committees, experts' panels and working groups be amended from the current wording to the proposed wording as follows:

Purpose	
Current Wording	Proposed Wording
The (committee) provides information and advice to the Committee of the Whole on matters of (based on committee) as they relate to City programs, policies and services, as referred to it by committees of Council, or as initiated by the Advisory Committee itself.	The (committee) provides information and advice to the Committee of the Whole on matters of (based on committee) as they relate to City programs, policies and services, as referred to it by committees of Council. <i>Items initiated by the Advisory Committee itself would be subject to review and approval of Council, that such items are within the Committee's legislative authority.</i>

MOTION CARRIED

Recommendation

Moved By Councillor Stapleton

Seconded By Councillor Hanlon

That Council approve the proposed changes to the Terms of Reference for the existing advisory committees/working group and experts' panels from the current wording to the proposed wording as follows:

Public Members	
Current Wording	Proposed Wording
Nexter Representation: In accordance with the Next Up! Program, at least one Nexter (public member, aged 19-35) will be appointed to each advisory committee. Nexter representatives must be between 19-35 at the time their application is submitted.	Individuals between the ages of 19-35 Representation: At least one public member will be appointed to each advisory committee between 19-35 at the time their application is submitted.
Roles and Responsibilities	
Current Wording	Proposed Wording
Attendance and Participation: Active participation in advisory committee meetings is expected of all public members. An effort should be made to attend meetings in person or remotely. Members who do not actively	Attendance and Participation: Active participation in advisory committee meetings is expected of all public members. "Active participation" may refer to both meeting attendance and/or engagement. An effort should be made to

participate in more than 3 consecutive meetings without justified absence may be retired from the committee at the discretion of the City Clerk.	attend meetings in person or remotely. If a member declines three consecutive attempts to schedule a meeting or is unable to attend three consecutive scheduled meetings without justified absence, that member may be retired from the committee at the discretion of the City Clerk.
--	--

MOTION CARRIED

**2. Decision Note dated September 12, 2019 re: Terms of Reference -
Environmental and Sustainability Experts Panel**

Moved By Councillor Froude

Seconded By Councillor Jamieson

That Council approve the dissolution of the current Environmental Advisory Committee and establish an Environment and Sustainability Experts Panel and further that the provision of a Council liaison be included in the Terms of Reference.

MOTION CARRIED

Mayor