

INFORMATION NOTE

Title: 2019 Quarter 2 (January 1 to June 30) Financial Update

Date: 2019/09/04

Report To: Committee of the Whole

Council/Role: Councillor, Dave Lane – Finance and Administration Lead

Ward: N/A

Issue: To provide Council with an update of budgeted versus actual expenditures and revenues for quarter 2, 2019

Discussion – Background and Current Status:

The Budget and Treasury Division administers the quarterly review of budgeted versus actual expenditures and revenues. Program managers have been asked to review their budget programs and provide commentary to explain significant variances that arise throughout the year. The report attached provides the year to date budget, which is a distribution of the annual budget over the period in a manner appropriate for that program, such as based on historical trends in spending. The favourable/(unfavourable) variance columns compare the year to date actual spending to the year to date budget distribution to June 30th.

The second quarter reflects the start of summer season which has a significant impact on the timing of expenditures as each year there is a delay in the receipt and processing of invoices. Timing issues are typically resolved by year end, resulting in actual and budgeted expenditures being much closer. There are, however, several areas that are being monitored closely;

1. Residential and Commercial Realty – Revenues are currently higher than budgeted; however, the impact of assessment appeals on realty revenues will not be known until the second half of the year.
2. 2019 Debt Service – Budget 2019 included debt service costs based on the issuance of a \$100M sinking fund bond, scheduled to occur in the first half of the year. Staff continue to monitor City cash flows and are currently researching alternative methods of financing given the current interest rate environment. As such, the debt issue has been postponed to the second half of 2019, with first debt service payments not occurring in the operating budget until the first half of 2020.

ST. JOHN'S

3. Parking Meter revenues and fines – Damaged and missing parking meters have resulted in parking meter related revenues that are significantly below budget.
4. Electricity increases projected in the 2019 budget have yet to occur.
5. Based on the first half of 2019, snow clearing operations are projected to be on target for the fiscal year.

While there is a significant surplus showing to the end of Q2 of \$38.7M, this is not projected to remain at year end and staff will continue to monitor and update council as the year progresses.

Key Considerations/Implications:

1. Budget/Financial Implications

As above.

2. Partners or Other Stakeholders

Regional Fire, Water, and Waste Water budgets impact neighboring communities and municipalities. These budgets are discussed at the respective regional committee meetings.

3. Alignment with Strategic Directions/Adopted Plans

- **A Sustainable City** (Be financially responsible and accountable).
- **An Effective City** (Ensure accountability and good governance through transparent and open decision making).

4. Legal or Policy Implications	N/A
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5. Engagement and Communications Considerations	N/A
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6. Human Resource Implications	N/A
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7. Procurement Implications	N/A
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8. Information Technology Implications	N/A
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9. Other Implications

N/A

Conclusion/Next Steps:

This note is for the information of Council. Staff will continue to monitor budgets and provide another update for quarter 3.

Prepared by/Signature:

Approved by/Date/Signature:

Attachments: 2019 Q2 Operating Budget Update

CITY OF ST. JOHN'S
PROGRAM EXPENDITURE SUMMARY
as at June 30, 2019

ACCOUNT DESCRIPTION	YEARLY BUDGET	Y.T.D. BUDGET	Y.T.D. ACTUAL	VARIANCE \$ FAVR./(UNFAVR.)	VARIANCE % FAVR./(UNFAVR.)
<i>CITY ADMINISTRATION</i>					
City Solicitor					
1220 Legal Services	1,837,284	823,678	857,160	(33,482)	(4.06%)
Total City Solicitor	1,837,284	823,678	857,160	(33,482)	(4.06%)
Human Resources					
1213 Human Resources Operations	1,056,816	491,428	466,991	24,437	4.97%
1214 Benefits Administration	273,598	127,769	125,340	2,429	1.90%
1216 Employee Wellness	583,498	276,691	264,152	12,539	4.53%
1218 HR Advisory Services	1,085,360	499,292	466,132	33,160	6.64%
Total Human Resources	2,999,272	1,395,180	1,322,615	72,565	5.20%
Internal Audit					
1269 Internal Audit	332,440	158,717	154,872	3,845	2.42%
Total Internal Audit	332,440	158,717	154,872	3,845	2.42%
Marketing and Communications					
1270 Corporate Communications	985,957	462,643	400,563	62,080	13.42%
1251 Office Services	518,481	188,613	172,288	16,325	8.66%
Total Marketing & Communications	1,504,438	651,256	572,851	78,405	12.04%
Mayor and Councillors					
1111 Mayor and Council	828,749	441,433	456,331	(14,898)	(3.37%)
Total Mayor and Councillors	828,749	441,433	456,331	(14,898)	(3.37%)
Office of the City Clerk					
1115 Civic Events and Receptions	76,420	33,891	15,686	18,205	53.72%
1212 Administration - Admin. Services	1,076,323	531,917	509,270	22,647	4.26%
7911 Municipal Archives	298,118	140,016	119,373	20,643	14.74%
Total Office of the City Clerk	1,450,861	705,824	644,329	61,495	8.71%
Office of the City Manager					
1215 City Manager's Office	415,994	193,478	199,680	(6,202)	(3.21%)
Total Office of the City Manager	415,994	193,478	199,680	(6,202)	(3.21%)
Risk Management and Insurance					
1931 Risk Management and Insurance	525,334	351,200	338,702	12,498	3.56%
Total Risk Management and Insurance	525,334	351,200	338,702	12,498	3.56%
TOTAL CITY ADMINISTRATION	9,894,372	4,720,766	4,546,540	174,226	3.69%

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ACCOUNT DESCRIPTION		YEARLY BUDGET	Y.T.D. BUDGET	Y.T.D. ACTUAL	VARIANCE \$ FAVR./(UNFAVR.)	VARIANCE % FAVR./(UNFAVR.)
<i>CITY ADMINISTRATION (CONTINUED)</i>						
PROGRAM	VARIANCE COMMENT					
1270 Corporate Communications	This variance is largely due to reduced expenses in Advertising and Professional and Special Services. This is partly due to timing but also reflects reduced expenses in this category. We have been able to make greater use of the print room, with the new printer, reducing our use of external print presses, and our video abilities have increased internally as the team enhances their skills in this area. A greater use of social media advertising over traditional advertising also is reducing costs.					
1115 Civic Events and Receptions	There have been fewer civic events thus reducing costs associated with the Foran/Greene Room.					

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ACCOUNT DESCRIPTION	YEARLY BUDGET	Y.T.D. BUDGET	Y.T.D. ACTUAL	VARIANCE \$ FAVR./(UNFAVR.)	VARIANCE % FAVR./(UNFAVR.)
COMMUNITY SERVICES					
Administration - Community Services					
6211 Administration - Community Services	452,311	227,737	222,258	5,479	2.41%
Total Administration - Community Services	452,311	227,737	222,258	5,479	2.41%
Citizen Service					
1274 Service Centre	1,797,066	849,425	694,989	154,436	18.18%
Total Citizen Service	1,797,066	849,425	694,989	154,436	18.18%
Economic Development, Culture and Partnerships					
6212 Events and Services	617,732	223,689	203,675	20,014	8.95%
6612 Tourism Development	287,211	137,108	188,377	(51,269)	(37.39%)
6613 Visitor's Services	151,262	70,103	49,657	20,446	29.17%
6616 Economic Development	607,644	269,997	248,352	21,645	8.02%
7553 Local Immigration Partnership Strategy	77,611	39,219	23,622	15,597	39.77%
7910 Cultural Development	182,812	63,519	52,008	11,511	18.12%
Total Economic Development, Culture and Partnerships	1,924,272	803,635	765,691	37,944	4.72%
Grants to Organizations					
7551 Grants and Subsidies to Organizations	1,449,400	1,424,400	1,406,600	17,800	1.25%
Total Grants to Organizations	1,449,400	1,424,400	1,406,600	17,800	1.25%
Humane Services					
2931 Humane Services	1,227,171	583,186	572,674	10,512	1.80%
Total Humane Services	1,227,171	583,186	572,674	10,512	1.80%
Non-Profit Housing					
6391 Non-Profit Housing Administration	688,470	325,600	367,874	(42,274)	(12.98%)
6395 Homelessness Partnership Funding	100,000	50,000	756,447	(706,447)	(1412.89%)
Total Non-Profit Housing	788,470	375,600	1,124,321	(748,721)	(199.34%)

PROGRAM	VARIANCE COMMENT
1274 Service Centre	This \$154,436 under budget has been taken into consideration for the 2020 adjustments. Although there may be some remaining under budget there are planned staff transitions(hires/replacement/retire) which will result in increased labour costs due to orientation of new hires and training related to new programs this fall.
6391 Non-Profit Housing Administration	Variance the result of expenditures that are offset by revenue from external funding agreements. See 7100 Other Grants in revenues.
6395 Homelessness Partnership Funding	Variance the result of expenditures that are offset by revenue from external funding agreements. See 7100 Other Grants in revenues.

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<i>COMMUNITY SERVICES (CONTINUED)</i>					
Recreation					
7305 Family and Leisure Services	1,009,648	446,115	441,358	4,757	1.07%
7311 Community Development	1,008,628	464,969	450,402	14,567	3.13%
2142 Crossing Guard Program	113,836	67,878	58,258	9,620	14.17%
7321 Operations Summer Rec. Program	955,899	365,483	316,570	48,913	13.38%
7322 Operation of Bowring Park Pool	118,053	12,595	4,645	7,950	63.12%
7324 Facilities Division Administration	1,140,278	541,545	511,715	29,830	5.51%
7325 Operation of H.G.R. Mews Centre	756,761	361,778	352,741	9,037	2.50%
7329 H.G.R. Mews Centre - Aquatics and Fitness Programs	575,039	287,979	241,871	46,108	16.01%
7330 Goulds Recreation Association	166,250	83,125	83,125	-	0.00%
7333 Seniors Programs and Services	204,620	84,481	94,527	(10,046)	(11.89%)
7334 Operation of Bannerman Park Pool	68,245	4,998	1,287	3,711	74.25%
7336 Shea Heights Community Centre	259,350	99,606	91,429	8,177	8.21%
7337 Southlands Community Centre	322,077	124,331	149,677	(25,346)	(20.39%)
7338 Kilbride Community Centre	259,388	100,122	105,479	(5,357)	(5.35%)
7339 Kenmount Community Centre	308,882	114,996	58,945	56,051	48.74%
7340 Paul Reynolds Community Centre Operations	875,055	417,001	388,587	28,414	6.81%
7342 Paul Reynolds Community Centre - Aquatics and Fitness Programs	1,360,977	678,491	630,330	48,161	7.10%
Total Recreation	9,502,986	4,255,493	3,980,946	274,547	6.45%
<i>TOTAL COMMUNITY SERVICES</i>	<i>17,141,676</i>	<i>8,519,476</i>	<i>8,767,479</i>	<i>(248,003)</i>	<i>(2.91%)</i>

PROGRAM	VARIANCE COMMENT
2142 Crossing Guard Program	This budget is on track for end of year.
7321 Operations Summer Rec. Program	Some variance from monthly budget allocations but on target for Q3 and Q4.
7322 Operation of Bowring Park Pool	Seasonal operation. Expenditures will be seen in Q3.
7329 H.G.R. Mews Centre - Aquatics and Fitness Programs	Labour and Materials and Supplies will be used in Q3 & Q4.
7333 Seniors Programs and Services	Labour is being evaluated as actual does not match labour being tracked. A new program is being piloted in the fall and additional equipment had to be purchased, but is being offset by 2 grants that have been received. This budget is on track for year end.
7334 Operation of Bannerman Park Pool	Seasonal operation. Expenditures will be used in Q3.
7337 Southlands Community Centre	Labour is over due to increase in ASP participants, addition of preschool program and increased rentals. Much of the increase should be offset by increased revenue. Active Net Revenue will not show until Q3, on track to meet revenue targets.
7339 Kenmount Community Centre	New facility, budget will be under. Budget is being regularly monitored and evaluated to best reflect for 2020.

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<i>FINANCE AND ADMINISTRATION</i>					
Administration - Finance					
1221 Administration - Finance	649,736	260,932	251,584	9,348	3.58%
Total Administration - Finance	649,736	260,932	251,584	9,348	3.58%
Assessment					
1231 Assessment	2,175,036	1,018,988	1,079,945	(60,957)	(5.98%)
Total Assessment	2,175,036	1,018,988	1,079,945	(60,957)	(5.98%)
Budgetary Services					
1223 Budgetary Services	372,760	178,143	176,373	1,770	0.99%
Total Budgetary Services	372,760	178,143	176,373	1,770	0.99%
Corporate Performance and Strategy					
1217 Organizational Development	327,360	143,845	114,383	29,462	20.48%
1225 Performance and Strategy	425,066	176,925	184,064	(7,139)	(4.04%)
Total Corporate Performance and Strategy	752,426	320,770	298,447	22,323	6.96%
Financial Services					
1222 Financial Services	1,012,588	501,693	398,501	103,192	20.57%
Total Financial Services	1,012,588	501,693	398,501	103,192	20.57%
Information Services					
1272 Information Services	5,598,243	2,572,200	2,392,465	179,735	6.99%
Total Information Services	5,598,243	2,572,200	2,392,465	179,735	6.99%
Land Information Services					
1318 Land Information Systems	1,326,577	636,650	458,924	177,726	27.92%
Total Land Information Systems	1,326,577	636,650	458,924	177,726	27.92%
Materials Management					
1261 Purchasing	781,777	370,668	361,584	9,084	2.45%
1262 Materials Management	760,233	370,929	378,478	(7,549)	(2.04%)
Total Materials Management	1,542,010	741,597	740,062	1,535	0.21%
Revenue Accounting					
1241 Revenue Accounting	1,240,251	595,830	518,358	77,472	13.00%
Total Revenue Accounting	1,240,251	595,830	518,358	77,472	13.00%
<i>TOTAL FINANCE AND ADMINISTRATION</i>	<i>14,669,627</i>	<i>6,826,803</i>	<i>6,314,659</i>	<i>512,144</i>	<i>7.50%</i>

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<i>FINANCE AND ADMINISTRATION (CONTINUED)</i>						
PROGRAM	VARIANCE COMMENT					
1217 Organizational Development	Employee training is planned for annually including required training and budgeted accordingly, much of this training has not yet taken place in 2019. Some contracts for training have not yet been invoiced but training has taken place. It is expected that the professional services and employee training and education assistance budgets will be fully used this year.					
1222 Financial Services	Variance is a result of unfilled AP Clerk Position as well as savings due to a 4 month maternity leave of a FAIII.					
1318 Land Information Systems	Salary variance due to staff member currently on maternity leave. Currently rewriting duties for research assistant vacancy. Aerial Imagery has been flown but not yet accepted. Aug -Sept.					
1241 Revenue Accounting	Favourable variance the result of salary savings from temporarily vacant position due to maternity leave as well as less than anticipated expenditures in legal services and collection agency fees. Legal and collection expenditures are unpredictable in nature and can vary throughout the year.					

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<i>OTHER AND FISCAL SERVICES</i>					
Accommodation Taxes					
6343 Transfers Accommodation Tax	4,825,278	2,337,138	2,648,445	(311,307)	(13.32%)
Total Accommodation Tax	4,825,278	2,337,138	2,648,445	(311,307)	(13.32%)
Fiscal Services					
8111 Short Term Borrowings	80,000	80,000	4,926	75,074	93.84%
8131 Debenture Debt Charges	37,720,261	17,310,133	17,535,270	(225,137)	(1.30%)
8191 Other Debt Charges	500,000	493,352	34,023	459,329	93.10%
8211 Allowance for Doubtful Accounts	1,350,000	28,136	17,216	10,920	38.81%
8990 Contributions to Capital Fund	19,168,744	(2,301,177)	(2,201,685)	(99,492)	4.32%
Total Fiscal Services	58,819,005	15,610,444	15,389,750	220,694	1.41%
Other Cultural					
7912 Railway Coastal Museum	404,102	180,179	93,917	86,262	47.88%
Total Other Cultural	404,102	180,179	93,917	86,262	47.88%
Other Transportation Services					
3561 Street Lighting	4,719,975	2,340,312	1,840,732	499,580	21.35%
3591 Subsidy to Metrobus	18,765,537	9,049,009	9,277,698	(228,689)	(2.53%)
Total Other Transportation Services	23,485,512	11,389,321	11,118,430	270,891	2.38%
Pensions and Benefits					
1291 Pensions and Emp. Benefits	1,058,869	518,102	480,920	37,182	7.18%
1292 Public Works Pension	423,502	213,547	192,347	21,200	9.93%
1293 Executive Pensions	390,464	192,881	177,342	15,539	8.06%
1295 Mandatory Employment Related Costs	2,665,965	177,839	(25,584)	203,423	114.39%
1297 Sick and Severance Liabilities	1,250,000	625,000	584,570	40,430	6.47%
Total Pensions and Benefits	5,788,800	1,727,369	1,409,595	317,774	18.40%
Rental Housing Projects					
6342 Rental Housing Projects	777,565	405,533	124,977	280,556	69.18%
Total Rental Housing Projects	777,565	405,533	124,977	280,556	69.18%
St. John's Sports and Entertainment					
7445 St. John's Sports and Entertainment	3,491,597	88,397	88,397	-	0.00%
Total St. John's Sports and Entertainment	3,491,597	88,397	88,397	-	0.00%
TOTAL OTHER AND FISCAL SERVICES	97,591,859	31,738,381	30,873,511	864,870	2.72%

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<i>OTHER AND FISCAL SERVICES (CONTINUED)</i>					
PROGRAM	VARIANCE COMMENT				
6343 Transfers Accommodation Tax	Variance due to timing of transfer of Accommodation Tax revenues to reserves. Timing of this line to be reviewed and corrected for Q3. This line is offset by Accommodation Tax Revenues.				
8111 Short Term Borrowings	The City has not utilized short term borrowings in recent years. This budget has been reduced for 2020-21.				
8131 Debenture Debt Charges	Variance due to timing of debenture debt payments. A favourable variance is anticipated as the budgeted 2019 debt issue has been delayed to the second half of the year.				
8191 Other Debt Charges	Annual budget includes bond issue costs for anticipated borrowing which has not occurred yet. Bond was initially forecast to be issued in the first half of 2019, but has now been deferred to the second half of 2019.				
8211 Allowance for Doubtful Accounts	The budget for Allowance for Doubtful accounts is a best estimate of what will become uncollectible throughout the year. This line can vary from year to year.				
7912 Railway Coastal Museum	Program currently undergoing operational review.				
3561 Street Lighting	Anticipated increases to electricity rates have yet to take effect, resulting in a favorable variance as of the end of Q2.				
3591 Subsidy to Metrobus	Variance due to the timing of transfers to SJTC. No variance anticipated at year end.				
1295 Mandatory Employment Related Costs	Variance due primarily to a credit applied towards the City's quarterly pension transfer deficiency payment. The credit resulted from an over-payment due to an actuarial adjustment.				

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<i>PLANNING, ENGINEERING, AND REGULATORY SERVICES</i>					
Engineering					
1314 Surveying	618,070	295,835	310,395	(14,560)	(4.92%)
1315 Transportation Engineering	1,960,342	879,733	856,254	23,479	2.67%
1319 Construction Engineering	1,023,606	345,835	303,401	42,434	12.27%
1320 Capital Works - Buildings	506,314	238,319	212,760	25,559	10.72%
Total Engineering	4,108,332	1,759,722	1,682,810	76,912	4.37%
Management and Administration, PERS					
1311 Management and Administration, PERS	523,193	243,018	258,683	(15,665)	(6.45%)
1316 Administrative Support, PERS	997,412	475,076	452,423	22,653	4.77%
Total Management and Administration, PERS	1,520,605	718,094	711,106	6,988	0.97%
Planning and Development					
1313 Development Control	1,516,124	718,755	559,408	159,347	22.17%
6113 Planning	618,001	317,547	204,353	113,194	35.65%
Total Planning and Development	2,134,125	1,036,302	763,761	272,541	26.30%
Regulatory Services					
2141 Parking Enforcement	2,029,263	1,037,531	869,417	168,114	16.20%
2921 Regulatory Services Management and Administration	617,173	289,275	195,773	93,502	32.32%
2922 Building Inspection	1,753,325	825,045	806,053	18,992	2.30%
2923 Electrical Inspection	561,622	269,584	263,683	5,901	2.19%
2924 Plumbing Inspection	249,770	117,977	101,346	16,631	14.10%
2929 Taxi and By-law Inspections	178,668	85,101	79,350	5,751	6.76%
3521 Parking Meters	1,175,861	223,308	158,289	65,019	29.12%
Total Regulatory Services	6,565,682	2,847,821	2,473,911	373,910	13.13%
<i>TOTAL PLANNING, ENGINEERING, AND REG SERVICES</i>	<i>14,328,744</i>	<i>6,361,939</i>	<i>5,631,588</i>	<i>730,351</i>	<i>11.48%</i>

PROGRAM	VARIANCE COMMENT
1319 Construction Engineering	Quarterly adjustments allocation OT to projects to be made. Furniture budget may be required later in the year.
1313 Development Control	Transfer of Development Fees to reserves not posted as of the end of Q2
6113 Planning	We have not made the expected expenditures to date so far this year. Some of these items will come closer to budget amounts in the next quarter.
2141 Parking Enforcement	The largest variance under Program Expenditure is under Processing Fees. This is a fee that is paid to the Provincial Court for the processing of parking tickets. As there is a significant decrease in tickets being issued due to the amount of broke/missing meters the amount paid to the court has also decreased.
2924 Plumbing Inspection	A decrease in expenditures are observed because of a delay in hiring summer relief which affected all line items in Personnel Services category.
3521 Parking Meters	The largest contributor to expenditure variance is the Contractual Services and Materials and Supplies lines. This is directly related to the broken/missing parking meters.

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<i>PUBLIC WORKS</i>					
Public Works Administration					
3011 Administration Public Works	1,035,359	474,768	445,706	29,062	6.12%
Total Public Works Administration	1,035,359	474,768	445,706	29,062	6.12%
City Buildings					
1250 Property Management	2,130,254	1,023,989	1,001,447	22,542	2.20%
1252 Maintenance of City Hall	872,041	373,637	389,346	(15,709)	(4.20%)
1254 Maintenance City Hall Annex	174,440	75,409	78,254	(2,845)	(3.77%)
1256 Maintenance Fire Department	362,470	173,719	135,310	38,409	22.11%
1257 Maintenance Railway Coastal Museum	89,226	62,178	10,139	52,039	83.69%
1258 Maintenance of Civic # 245 Freshwater Road	230,366	113,456	117,413	(3,957)	(3.49%)
1259 Maintenance Property Assessment Building	48,638	18,690	19,291	(601)	(3.22%)
1260 Archives Building	46,876	14,930	19,340	(4,410)	(29.54%)
2494 Central Fire Station	186,648	89,347	96,608	(7,261)	(8.13%)
2495 Kenmount Rd. Fire Station	50,237	28,331	16,609	11,722	41.38%
2496 Mt. Pearl Fire Station	128,335	32,208	47,350	(15,142)	(47.01%)
2497 Brookfield Rd. Fire Station.	42,049	22,993	23,675	(682)	(2.97%)
2498 Maintenance of East End Storage Facility	5,965	2,224	-	2,224	100.00%
2499 West End Fire Station	69,132	38,104	39,490	(1,386)	(3.64%)
2501 Kent's Pond Fire Station	59,322	34,064	32,573	1,491	4.38%
2505 Paradise Fire Station	69,175	38,252	33,995	4,257	11.13%
2932 Animal Control Shelter Mtce.	85,957	37,106	43,966	(6,860)	(18.49%)
3241 Works Depot Maintenance	1,104,709	554,677	672,256	(117,579)	(21.20%)
3242 Maintenance of Asphalt Recycling Facility	9,846	5,256	4,157	1,099	20.91%
4332 Bldg. Mtce. Robin Hood Bay	325,972	158,161	137,995	20,166	12.75%
6341 Real Estate	16,732	2,299	1,437	862	37.49%
6392 Non-Profit Housing Maintenance	655,124	323,635	321,925	1,710	0.53%
6624 Mtce. Gentara Bldg.	304,790	167,577	109,449	58,128	34.69%
6625 Maintenance - Quidi Vidi	25,055	8,574	15,080	(6,506)	(75.88%)
7125 Mtce. of Buckmasters Rec. Centre	84,818	42,567	35,516	7,051	16.56%
7130 Maintenance of H.G.R. Mews Centre	203,448	96,429	105,375	(8,946)	(9.28%)
7131 Aquatic Maintenance - Parks	253,927	75,738	70,706	5,032	6.64%
7133 Mtce. Rotary Park Chalet	46,596	18,993	14,062	4,931	25.96%
7134 Mtce. Sports Buildings	293,426	140,152	122,908	17,244	12.30%
7136 Mtce. Shea Heights Community Centre	60,417	23,407	27,808	(4,401)	(18.80%)
7138 Mtce. Kilbride Community Centre	44,890	24,335	17,527	6,808	27.98%
7139 Mtce. Southlands Community Centre	59,114	26,719	33,774	(7,055)	(26.40%)
7140 Mtce. Paul Reynolds Community Centre	735,046	186,743	325,379	(138,636)	(74.24%)
7141 Anna Templeton Centre - Mtce.	38,200	19,237	4,154	15,083	78.41%
7142 Mtce. Kenmount Terrace Community Centre	77,470	76,495	20,875	55,620	72.71%
7225 Bowring Park Bldg. Maintenance	73,153	36,834	34,545	2,289	6.21%
Total City Buildings	9,063,864	4,166,465	4,179,734	(13,269)	(0.32%)

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ACCOUNT DESCRIPTION	YEARLY BUDGET	Y.T.D. BUDGET	Y.T.D. ACTUAL	VARIANCE \$ FAVR./(UNFAVR.)	VARIANCE % FAVR./(UNFAVR.)
<i>PUBLIC WORKS (CONTINUED)</i>					
PROGRAM	VARIANCE COMMENT				
1257 Maintenance Railway Coastal Museum	Positive variance due to timing of invoices. Maintenance to be completed and invoiced in Q3-4. Budget expected to be on par by end of year.				
1260 Archives Building	Negative variance due to YTD budget distribution for snow clearing, 52951. Budget expected to be on par by year end.				
2496 Mt. Pearl Fire Station	Negative variance due to YTD budget distribution for maintenance of buildings, 52524. Budget expected to be on par for year end.				
2498 Maintenance of East End Storage Facility	Budget to be deleted. Facility no longer owned by the City.				
2505 Paradise Fire Station	Positive variance due to timing of invoices. Budget expected to be on par by year end.				
2932 Animal Control Shelter Mtce.	Negative variance due to increased cost of electrical and building maintenance in Q2. Budget expected to be on par for year end.				
3242 Maintenance of Asphalt Recycling Facility	Positive variance due to timing of invoices. Budget expected to be on par by year end.				
4332 Bldg. Mtce. Robin Hood Bay	Positive variance due to timing of invoices. Budget expected to be on par by year end.				
6624 Mtce. Gentara Bldg.	Positive variance due to timing of invoices. Budget expected to be on par by year end.				
6625 Maintenance - Quidi Vidi	Negative variance due to YTD budget distribution. Cleaning services incorrectly charged in Q1. Expected to be on par for year end.				
7125 Mtce. of Buckmasters Rec. Centre	Positive variance due to timing of invoices. Budget expected to be on par by year end.				
7133 Mtce. Rotary Park Chalet	Positive variance due to timing of invoices. Budget expected to be on par by year end.				
7134 Mtce. Sports Buildings	Positive variance due to timing of invoices. Budget expected to be on par by year end.				
7138 Mtce. Kilbride Community Centre	Positive variance due to timing of invoices. Budget expected to be on par by year end.				
7139 Mtce. Southlands Community Centre	Large negative variance primarily due to uneven YTD distribution of various budget line items.				
7140 Mtce. Paul Reynolds Community Centre	Large negative variance primarily due to uneven YTD distribution of various budget line items.				
7141 Anna Templeton Centre - Mtce.	Positive variance due to timing of invoices. Maintenance to be completed and invoiced in Q3-4. Expected to be on par by end of year.				
7142 Mtce. Kenmount Terrace Community Centre	Negative variance due to YTD budget distribution for all line items. Budget expected to be on par, or slightly positive, by year end.				

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ACCOUNT DESCRIPTION	YEARLY BUDGET	Y.T.D. BUDGET	Y.T.D. ACTUAL	VARIANCE \$ FAVR./(UNFAVR.)	VARIANCE % FAVR./(UNFAVR.)
<i>PUBLIC WORKS (CONTINUED)</i>					
City Buildings - NPH Rental Units					
6361 Hamilton Ave/Riverhead Towers	547,644	259,948	291,601	(31,653)	(12.18%)
6362 Cuckholds Cove Rd.	114,480	55,133	60,019	(4,886)	(8.86%)
6363 Forest Road Project	223,680	103,638	133,226	(29,588)	(28.55%)
6364 Rawlins Cross Project	199,500	95,005	95,487	(482)	(0.51%)
6365 Infill '82 Project	95,960	47,163	41,272	5,891	12.49%
6366 Faheys Row Infill	142,302	68,789	110,255	(41,466)	(60.28%)
6367 Alexander Ave/Hamilton St	234,040	115,670	166,078	(50,408)	(43.58%)
6368 Carnell St/Larkin Sq.	244,115	120,006	126,346	(6,340)	(5.28%)
6369 Hamlyn Road	351,576	178,570	173,487	5,083	2.85%
6370 Goodview St/Carters Hill	194,829	95,436	121,178	(25,742)	(26.97%)
6371 Infill 1985 Project	136,784	68,250	55,601	12,649	18.53%
6372 Sebastian Court	271,437	132,645	154,488	(21,843)	(16.47%)
6373 Infill 1987 Project	344,072	175,993	151,931	24,062	13.67%
6374 Infill 1988 Project	293,306	148,354	136,879	11,475	7.73%
6375 Brookfield Road	352,019	184,722	189,345	(4,623)	(2.50%)
6376 Infill 1990	220,909	117,769	111,844	5,925	5.03%
6377 Cochrane St.	149,509	71,349	62,529	8,820	12.36%
6378 Cambell Avenue	170,696	77,641	63,629	14,012	18.05%
6379 Infill 1992	239,163	117,520	125,109	(7,589)	(6.46%)
6380 Pleasantville Affordable Housing	166,440	75,097	187,662	(112,565)	(149.89%)
6381 Andrew's Place	72,328	32,622	32,067	555	1.70%
6382 Convent Square	159,720	79,860	15,825	64,035	80.18%
Total City Buildings - NPH Rental Units	4,924,509	2,421,180	2,605,858	(184,678)	(7.63%)

PROGRAM	VARIANCE COMMENT
6361 Hamilton Ave/Riverhead Towers	Contractual services on par. Financial charges incurred in this program are budgeted in 6342 - Rental Housing Projects.
6363 Forest Road Project	Negative variance due to uneven YTD budget distribution in various line items.
6365 Infill '82 Project	Positive variance due to timing of invoices under various line items. Budget expected to be on par for year end.
6366 Faheys Row Infill	Negative variance due to increase in L&P charges due to new vacancies. Financial charges incurred in this program are budgeted in 6342 - Rental Housing Projects.
6367 Alexander Ave/Hamilton St	Contractual services on par. Financial charges incurred in this program are budgeted in 6342 - Rental Housing Projects.
6370 Goodview St/Carters Hill	Contractual services on par. Financial charges incurred in this program are budgeted in 6342 - Rental Housing Projects.
6371 Infill 1985 Project	Contractual services on par. Financial charges incurred in this program are budgeted in 6342 - Rental Housing Projects.
6372 Sebastian Court	Contractual services on par. Financial charges incurred in this program are budgeted in 6342 - Rental Housing Projects.
6373 Infill 1987 Project	Positive variance due to timing of invoices under various line items. Budget expected to be on par for year end.
6377 Cochrane St.	Positive variance due to timing of invoices under various line items. Budget expected to be on par for year end.
6378 Cambell Avenue	Positive variance due to timing of invoices under various line items. Budget expected to be on par for year end.
6380 Pleasantville Affordable Housing	Contractual services on par. Financial charges incurred in this program are budgeted in 6342 - Rental Housing Projects.
6382 Convent Square	Positive variance the result of this being a newly constructed/renovated building which is not yet operating at full capacity.

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<i>PUBLIC WORKS (CONTINUED)</i>					
Fleet Services					
3111 Administration - Mechanical Dept.	1,629,479	879,610	855,996	23,614	2.68%
3121 Vehicle and Equipment Maintenance	9,245,716	4,932,028	4,563,078	368,950	7.48%
3123 Robin Hood Bay Heavy Equipment	688,312	338,372	238,492	99,880	29.52%
3129 Vehicle Fleet Rental	(10,875,147)	(5,220,070)	(4,297,156)	(922,914)	(17.68%)
Total Fleet Services	688,360	929,940	1,360,410	(430,470)	(46.29%)
Parks					
7111 Administration - Municipal Parks	961,900	452,773	405,421	47,352	10.46%
7121 Maintenance of Municipal Parks	6,331,312	2,579,778	2,322,525	257,253	9.97%
7123 Maintenance of Sports Facilities	717,748	329,755	225,950	103,805	31.48%
7135 Snow Clearing Steps and R.O.W.	681,902	507,911	469,297	38,614	7.60%
Total Parks	8,692,862	3,870,217	3,423,193	447,024	11.55%
Roads and Traffic					
3211 Admin. - Streets and Parks	1,734,187	844,724	892,657	(47,933)	(5.67%)
3221 Maintenance of Roads and Sidewalks	7,202,280	3,023,060	2,770,330	252,730	8.36%
3231 Snow Clearing	16,588,390	11,317,896	10,924,206	393,690	3.48%
3252 Maintenance of Traffic Signs and Lights	1,868,084	989,994	623,572	366,422	37.01%
Total Roads & Traffic	27,392,941	16,175,674	15,210,765	964,909	5.97%

PROGRAM	VARIANCE COMMENT
3123 Robin Hood Bay Heavy Equipment	Favourable variances in diesel fuel and vehicle and equipment repair parts.
3129 Vehicle Fleet Rental	Allocation of fleet charges to programs lower than anticipated at this point in the year. This is an internal allocation and is offset by favourable variances in the various programs that are allocated fleet costs.
7111 Administration - Municipal Parks	Favourable variance due to the late filling of vacant foreperson position. Variance is reasonably anticipated to carry through remainder of year.
7121 Maintenance of Municipal Parks	Significant portion of favourable variance is due to unfilled staff positions. Some planned expenditures under materials and supplies are occurring later than anticipated. This favourable balance is expected to decrease as planned expenditures under materials and supplies are completed. Favourable variance due to unfilled staff positions will carry through to end of
7123 Maintenance of Sports Facilities	Favourable variance largely due to the elimination of rental vehicles for sports crews, and later than anticipated capturing of Fleet Costs. Favourable variance anticipated to continue through to end of sports field maintenance season, but decreasing as Fleet Cost expenses are recognized.
3221 Maintenance of Roads and Sidewalks	Wet spring has delayed asphalt work. Some contract work is complete but the invoices are not submitted. End of year variance is anticipated to be <5%.
3231 Snow Clearing	Truck rental usage was low at end of winter season due to low snow fall. The end of year variance anticipated to be less than <5%.
3252 Maintenance of Traffic Signs and Lights	Poor weather has resulted in less material usage and overtime. Several contractor invoices are not yet submitted. Vacant position due to retirement. The end of year variance is anticipated to be <10%.

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<i>PUBLIC WORKS (CONTINUED)</i>					
Waste and Recycling					
3262 Street Cleaning by Hand	351,195	95,359	57,245	38,114	39.97%
4321 Garbage Collection	8,192,082	4,323,788	3,771,547	552,241	12.77%
4322 Waste Diversion Public Awareness	203,085	107,753	114,596	(6,843)	(6.35%)
4331 Garbage and Litter Disposal	9,170,968	3,080,772	2,490,505	590,267	19.16%
4333 Materials Recovery Facility	1,539,897	623,467	671,207	(47,740)	(7.66%)
4334 Residential Drop Off Facility	924,794	277,977	225,584	52,393	18.85%
4335 Eastern Waste Mgmt.. Regional Service Board Admin.	3,347,395	1,673,698	1,669,786	3,912	0.23%
Total Waste & Recycling	23,729,416	10,182,814	9,000,470	1,182,344	11.61%

PROGRAM	VARIANCE COMMENT
3262 Street Cleaning by Hand	Expect a favourable variance to continue to end of year.
4321 Garbage Collection	Actual variance is closer to budget once all fleet costs are applied. Expect to be on budget by years end.
4331 Garbage and Litter Disposal	Expect expenditures to be on budget but revenues will likely come below expectations by years end. This budget is supported by RHB tipping fees.
4334 Residential Drop Off Facility	Expect to be on budget. This budget supported by RHB tipping fees.

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ACCOUNT DESCRIPTION	YEARLY BUDGET	Y.T.D. BUDGET	Y.T.D. ACTUAL	VARIANCE \$ FAVR./(UNFAVR.)	VARIANCE % FAVR./(UNFAVR.)
<i>PUBLIC WORKS (CONTINUED)</i>					
Water and Waste Water					
4111 Admin. - Environmental Services	2,326,920	1,094,336	995,716	98,620	9.01%
4120 St. John's Share of the Regional Water System	5,085,487	2,285,195	1,865,591	419,604	18.36%
4121 Petty Harbour Long Pond Water Treatment Plant	1,180,105	324,216	374,441	(50,225)	(15.49%)
4122 Winsor Lake Treatment Plant	11,362,979	5,258,739	4,519,620	739,119	14.06%
4123 Regional Water System	12,914,367	6,439,655	5,240,911	1,198,744	18.62%
4131 Water and Waste Water Distribution	10,537,842	4,480,321	3,934,150	546,171	12.19%
4225 Riverhead Waste Water Treatment Facility	8,468,429	3,913,300	3,904,081	9,219	0.24%
Total Water & Wastewater	51,876,129	23,795,762	20,834,510	2,961,252	12.44%
TOTAL PUBLIC WORKS	127,403,440	62,016,820	57,060,646	4,956,174	7.99%

PROGRAM	VARIANCE COMMENT
4121 Petty Harbour Long Pond Water Treatment Plant	Unfavourable variance due to 2019 Capital Out of Revenue purchase (UV Reactor #2 Replacement). Y.T.D. Actual accounts for 10% Invoice for shop drawing submissions. The total estimated cost of \$325,000, including equipment supply and install, is funded through the Petty Harbour Long Pond WTP Capital Equipment Reserve Fund. Funds are to be transferred from the equipment reserve to offset the variance. It is anticipated that this project will be completed by Q4 2019.
4122 Winsor Lake Treatment Plant	Favourable variance mainly attributed to difference between Light & Power and water treatment chemicals Y.T.D Budget vs. Actuals. Energy and chemical consumption is directly correlated to volume of water treated. Decreased flow rates over previous years have resulted in lower actual costs through Q2 2019. Budgets to be reviewed and adjusted accordingly between Q3 & Q4 to bring variance within +/-10%. The discrepancy may also exist as a product of invoice timing.
4123 Regional Water System	The following justification can be provided for the favourable variance of 18.62% reported in the Total Expenditures line: 1) 52300 Professional & Special Services - Professional services work is planned to be completed in the third and fourth quarters of 2019. 2) 52334 Technical Services - The amount remaining in this budget line is planned to be utilized for the non-destructive testing of the water transmission main from the Bay Bulls Big Pond Water Treatment Plant to the Ruby Line Pump Station during the third and fourth quarters of 2019. 3) 55412 Carbon Dioxide and 55416 Lime - These chemical processes are automatically controlled and vary based on operational requirements. Also, additional carbon dioxide and lime will be required once the new corrosion control system is commissioned at the Bay Bulls Big Pond water treatment plant. This system is currently under construction as part of the CP-04 upgrading project. Consumption will be monitored upon commissioning of this system and the budgets for carbon dioxide and lime will be reviewed at this time.
4131 Water and Waste Water Distribution	Program variance is primarily related to two items: 1.) Personal Services - During Q1 & Q2 there were several position vacancies due to retirements. Also, overtime costs were lower than estimated to less after hour calls for service; and 2.) Contractual Services - Maintenance and repair contracts are primarily completed during the summer and fall therefore actual costs are expected to increase in Q3 & Q4.

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<i>ST. JOHN'S REGIONAL FIRE DEPARTMENT</i>					
Communication Centre					
2492 Communication Centre	23	(495)	60,089	(60,584)	12239.19%
Total Communication Centre	23	(495)	60,089	(60,584)	12239.19%
Fire Protection					
2491 Fire Protection	(7,160,581)	(4,029,609)	(4,941,003)	911,394	(22.62%)
Total Fire Protection	(7,160,581)	(4,029,609)	(4,941,003)	911,394	(22.62%)
Goulds Volunteer Fire Dept.					
2493 Goulds Volunteer Fire Dept.	240,196	95,448	97,343	(1,895)	(1.99%)
Total Goulds Volunteer Fire Dept.	240,196	95,448	97,343	(1,895)	(1.99%)
Mechanical Division					
2504 Mechanical Division	553,474	251,832	242,247	9,585	3.81%
Total Mechanical Division	553,474	251,832	242,247	9,585	3.81%
Regional Fire Administration					
2503 Regional Fire Administration	4,554,775	1,671,865	1,490,723	181,142	10.83%
2531 Emergency Preparedness	131,114	58,262	57,204	1,058	1.82%
Total Regional Fire Administration	4,685,889	1,730,127	1,547,927	182,200	10.53%
St. John's Fire Protection					
2500 St. John's Fire Protection	24,944,513	12,472,257	12,472,257	-	0.00%
Total St. John's Fire Protection	24,944,513	12,472,257	12,472,257	-	0.00%
Support Services Division					
2502 Fire Prevention	795,912	368,189	432,471	(64,282)	(17.46%)
Total Support Services Division	795,912	368,189	432,471	(64,282)	(17.46%)
<i>TOTAL ST. JOHN'S REGIONAL FIRE DEPARTMENT</i>	<i>24,059,426</i>	<i>10,887,749</i>	<i>9,911,331</i>	<i>976,418</i>	<i>8.97%</i>
PROGRAM	VARIANCE COMMENT				
2492 Communication Centre	Expenditures from this program are netted against revenues/recoveries from NL911, and the Community partners. The anticipated variance in the program will be \$0 at year end with the City's share of the cost reflected in program 2500.				
2491 Fire Protection	55788 Protect Cloth & Uniforms (90.46%): Protective Clothing 2019 Issue is presently being compiled and should be going to tender in the next couple of weeks. 52314 Professional& Special Services (98.64%): Specialty Training is presently taken place and Q3 Variance Report will reflect this expenditure.				
2502 Fire Prevention	Negative Variance of 17.46% in Total Expenditure Program showing in: Personnel Services due to Employees Benefits have no allocated YTD Budget showing. This will be reconciled at Year End. 55882 Training Supplies has a variance of 88.78% due training is to commence in early September and supplies will be needed to deliver the new Training Program.				
<i>TOTAL EXPENDITURE</i>	<i>305,089,144</i>	<i>131,071,934</i>	<i>123,105,754</i>	<i>7,966,180</i>	<i>6.08%</i>