

# ST. JOHN'S

## **Report of Committee of the Whole - City Council**

**Council Chambers, 4th Floor, City Hall**

**September 4, 2019, 9:30 a.m.**

Present:                   Acting Mayor Sheilagh O'Leary  
                              Councillor Maggie Burton  
                              Councillor Dave Lane  
                              Councillor Sandy Hickman  
                              Councillor Debbie Hanlon  
                              Councillor Deanne Stapleton  
                              Councillor Jamie Korab  
                              Councillor Ian Froude  
                              Councillor Wally Collins

Regrets:                   Mayor Danny Breen  
                              Councillor Hope Jamieson

Staff:                     Kevin Breen, City Manager  
                              Derek Coffey, Deputy City Manager of Finance & Administration  
                              Tanya Haywood, Deputy City Manager of Community Services  
                              Jason Sinyard, Deputy City Manager of Planning, Engineering &  
                              Regulatory Services  
                              Lynnann Winsor, Deputy City Manager of Public Works  
                              Cheryl Mullett, City Solicitor  
                              Elaine Henley, City Clerk  
                              Ken O'Brien, Chief Municipal Planner  
                              Karen Chafe, Supervisor - Office of the City Clerk

### **1. Governance & Strategic Priorities - Mayor Danny Breen**

#### **1.1 Decision Note dated August 28, 2019 re: Updated Retention Schedule for ATIPPA Files**

**Moved By** Councillor Korab

**Seconded By** Councillor Hickman

That Council approve the revised Retention Schedule for Records Management in relation to the retention of ATIPPA Files.

**MOTION CARRIED**

**2. Planning & Development - Councillor Maggie Burton**

**2.1 Built Heritage Experts Panel Report of August 14, 2019**

**1. Decision Note dated August 12, 2019 re: 119 Waterford Bridge Road**

**Moved By** Councillor Burton

**Seconded By** Councillor Hickman

That Council designate 119 Waterford Bridge Road as a Heritage Building.

**MOTION CARRIED**

**3. Transportation - Councillor Debbie Hanlon**

**3.1 Decision Note dated August 15, 2019 re: Churchill Square Illumination Upgrades**

**Moved By** Councillor Froude

**Seconded By** Councillor Hickman

That Council select Option 2 as outlined in the above cited decision note and as follows:

**Option 2 - Base Technical Requirements with Specified Aesthetic Design - Tender**

Issue a tender that outlines base technical requirements to meet specifications for new lighting in the square that also includes specific decorative aesthetic requirements. This approach could specify the aesthetic design of the lighting fixtures as an additional requirement. To do this, a clear description regarding the acceptable design is required as a tender for this lighting must be prescriptive.

There may be an opportunity to consider Churchill Square as part of the City's upcoming review of the most suitable option for decorative lighting aesthetics for the Downtown. The working group exploring the decorative design could include representation from Churchill Square stakeholders and the criteria developed could be used for lighting upgrades in these

areas. However, street lighting requirements in the Downtown differ from the parking lot lighting requirements of Churchill Square. This would need to be considered so that recommended design aesthetics could be applicable or adaptable to suit both a street and a parking lot setting.

This process would require coordination between area stakeholders and could also include an opportunity for Council review engagement on the selected design criteria before it is included in an issued tender.

Advantages of this approach:

- Improved lighting levels in Churchill Square
- Improved aesthetic appeal
- Opportunity to choose decorative lighting criteria that incorporates new poles to provide space for banners or other design elements
- Potential for consistency between decorative lighting aesthetic in areas of the City
- Opportunity to review and engage on the selected lighting aesthetic design criteria

Disadvantages of this approach:

- Significantly increased cost
- Longer timelines for planning, review and implementation
- Greater construction impacts to existing infrastructure
- Potential impacts to maintenance/snow clearing operations
- Possible loss of a few parking spaces to accommodate new poles for light fixtures

**MOTION CARRIED**

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**Sheilagh O'Leary, Acting Mayor**