

# DECISION/DIRECTION NOTE

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**Title:** Built Heritage Experts Panel - Membership

**Date Prepared:** June 16, 2022

**Report To:** Committee of the Whole

**Councillor and Role:** Councillor Maggie Burton, Heritage

**Ward:** N/A

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## **Decision/Direction Required:**

Approval of a new member of the Built Heritage Experts Panel (BHEP) as directed by lead staff.

## **Discussion – Background and Current Status:**

The City's Built Heritage Experts Panel provides expertise, opinion, and perspective about built heritage, its protection and designation in the City of St. John's. The Built Heritage Experts Panel considers applications, proposals, reports, and related items referred to it by staff or Council and makes recommendations to Council on heritage matters.

Nicholas Lynch informed Staff in April of 2022 that he would no longer be able to participate as a member of the BHEP. As a result, a Call for Members was placed in April to fill the "Other" with demonstrated relevant experience category. The call was advertised in the Telegram and on the City's website, shared via social media, and circulated to Committee Members and the Inclusion Network. Nine applications were received, and Staff are recommending Tyler Stapleton for Council's approval.

Mr. Stapleton is a sitting member on the board of Directors of the NL Historic Trust, a volunteer, non-profit organization dedicated to the preservation of the province's historic buildings and landscapes and their importance to communities. The combination of Mr. Stapleton's volunteer work, experience with restoration, and perspective as a resident make him an excellent candidate to fill the vacancy on the BHEP.

## **Key Considerations/Implications:**

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Built Heritage Experts Panel
3. Alignment with Strategic Directions:

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An Effective City: Ensure accountability and good governance through transparent and open decision making.

A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

A Connected City: Increase and improve opportunities for residents to connect with each other and the City.

4. Alignment with Adopted Plans: Heritage By-Law
5. Accessibility and Inclusion: The call was circulated through the City's Inclusion Network and the application form is available in a variety of formats. Assistance is available through the City's Clerk's department if required.
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A
8. Engagement and Communications Considerations: Calls for new members were advertised and promoted by the City's Communications Division.
9. Human Resource Implications: N/A
10. Procurement Implications: N/A
11. Information Technology Implications: N/A
12. Other Implications: N/A

**Recommendation:**

That Council approve of the appointment of Tyler Stapleton to the Built Heritage Experts Panel.

**Prepared by:**

**Approved by:**

**Report Approval Details**

Document Title:	Built Heritage Experts Panel - Membership June 2022.docx
Attachments:	
Final Approval Date:	Jun 20, 2022

This report and all of its attachments were approved and signed as outlined below:

**No Signature found**

**Ken O'Brien - Jun 20, 2022 - 10:29 AM**

**Karen Chafe - Jun 20, 2022 - 11:05 AM**