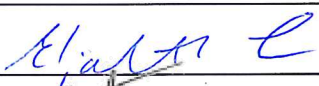



DEPARTMENTAL APPROVAL REQUEST – REQUEST FOR PROPOSALS (RFP)

Bid #	2019124		
Commodity	Consulting Services		
Department	Community Services		
Budget Code	FIN-2019-952		
Source of Funding	<input type="checkbox"/> Operating	<input checked="" type="checkbox"/> Capital	<input type="checkbox"/> Multiyear Capital
Purpose	To obtain Professional Consulting Services for Implementation of City of St. John's Regional Signage & Wayfinding Program		
Proposals Submitted by	Vendor Name		
	Fathom Studio Inc.		
Expected Value	<input checked="" type="checkbox"/> As above <input type="checkbox"/> Value shown is an estimate only for a ___ year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	August 2019 - March 2020		
Recommendation	It is recommended to award this RFP to <u>Fathom Studio Inc.</u> in the amount of \$ <u>79,662.80</u> based on an evaluation of the proposals by the City's evaluation team as per the Public Procurement Act.		
Proposals Obtained by	Elizabeth Lawrence, Director, EDCP Division, Dept of Community Services		
Manager or Designate		Date	July 18/19
Deputy City Manager or Designate		Date	July 18, 2019

- In cases where the procurement value is \$100,000 or above Council approval is required. The entire procurement value must be calculated to determine this threshold including any possible contract extensions.
- Where departments have used an RFP to purchase commodities, they are responsible to send the information to Council for approval by using this form.
- A purchase order will not be created until all documentation, including Council approval, has been provided with an approved requisition.

ST. JOHN'S