

DECISION/DIRECTION NOTE

Title: Travel – 2019 Canadian Capital Cities Annual Conference
Councillor Sandy Hickman

Date Prepared: August 1, 2019

Report To: Regular Meeting of Council

Councillor and Role: Dave Lane, Finance and Administration

Ward: N/A

Decision/Direction Required:

Seeking approval for Councillor Sandy Hickman to attend the 2019 Canadian Capital Cities Annual Conference in Regina, Saskatchewan from September 15 to 17, 2019.

Discussion – Background and Current Status:

Councillor Sandy Hickman is the City's representative on the Canadian Capital Cities Organization (CCCO). Its annual conference is being held in Regina, Saskatchewan from September 15 to 17, 2019 and approval is sought to Councillor Hickman to attend these meetings.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - This travel is budgeted for under Council travel.
2. Partners or Other Stakeholders:
 - Mayor and Council
 - Canadian Capital Cities Organization (CCCO)
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: N/A
5. Privacy Implications: N/A
6. Engagement and Communications Considerations: N/A



- 7. Human Resource Implications: N/A
- 8. Procurement Implications: N/A
- 9. Information Technology Implications: N/A
- 10. Other Implications: N/A

Recommendation: It is recommended that Council approve the travel costs for Councillor Sandy Hickman to attend the 2019 Canadian Capital Cities Annual Conference in Regina, Saskatchewan from September 15 to 17, 2019.

Prepared by: Elaine Henley, City Clerk
Reviewed/Approved by: Kevin Breen, City Manager

Attachments: N/A