

DECISION/DIRECTION NOTE

Title: City of St. John's Emergency Management Plan

Date Prepared: August 31, 2021

Report To: Committee of the Whole

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

To seek approval of the City of St. John's Emergency Management Plan 2021.

Discussion – Background and Current Status:

As part of the City's legislative requirement under the Provincial Emergency Services Act a updated Emergency Management Plan is to be submitted to Fire and Emergency Services, Province of Newfoundland and Labrador every five (5) years.

The City of St. John's Emergency Management Plan – 2021(The Plan) includes updates to the roles and responsibilities section, listing of City facilities to be used as shelters and was reviewed to ensure consistent use of terminology. These changes have been made and reviewed by member departments of the Emergency Coordination Center (ECC) Committee, was reviewed and approved by the Province and finally requires Council approval prior to final signature by the Mayor.

Key Considerations/Implications:

1. Budget/Financial Implications:
N/A
2. Partners or Other Stakeholders:

The Plan will be distributed to stakeholders as listed in Appendix E and published on the City of St. John's website.

3. Alignment with Strategic Directions/Adopted Plans:

Aligns with Strategic Direction – 'An Effective City'

ST. JOHN'S

4. Legal or Policy Implications:

The City is required to maintain an up to date Emergency Management Plan as part of the Provincial Emergency Services Act. The Plan was reviewed by the City Solicitor's Office.

5. Privacy Implications:

Contact lists containing private and confidential information have been removed from public view.

6. Engagement and Communications Considerations:

A copy of the Plan will be placed on the City of St. John's website, a copy will be placed on a shared drive for the ECC Committee members and a copy will be distributed to management staff of each department.

7. Human Resource Implications:

N/A

8. Procurement Implications:

N/A

9. Information Technology Implications:

N/A

10. Other Implications:

N/A

Recommendation:

That Council approve the City of St. John's Emergency Management Plan - 2021

Prepared by:

David Day, Manager Emergency and Safety Services

Approved by:

Sherry Colford, Fire Chief/Director St. John's Regional Fire Department

Report Approval Details

Document Title:	City of St. John's Emergency Management Plan - 2021.docx
Attachments:	- St. John s EMP July 2021 Signed in Principle.PDF
Final Approval Date:	Nov 10, 2021

This report and all of its attachments were approved and signed as outlined below:

Sherry Colford - Nov 2, 2021 - 9:56 AM

No Signature - Task assigned to Kevin Breen was completed by workflow administrator Karen Chafe

Kevin Breen - Nov 10, 2021 - 6:18 PM