

DECISION/DIRECTION NOTE

Title: Travel Authorization
Offshore Europe in September

Date Prepared: June 28, 2019

Report To: Mayor and Council

Councillor and Role: Councillor Dave Lane – Finance & Administration

Ward: N/A

Decision/Direction Required:

Seeking approval for the Mayor to travel to the Offshore Europe Conference in September 2019

Discussion – Background and Current Status:

The World Energy City annual meeting and programming will be held in association with Offshore Europe in September 2019. There will be an Atlantic Canada mission to Offshore Europe, and this is a great opportunity for the City to network with other municipalities such as the City of Aberdeen to receive insight on city and industry diversification. It is also an opportunity to learn about innovations toward alternative energy sources

Key Considerations/Implications:

1. Budget/Financial Implications: The cost of flight, accommodations and registration is budgeted under the Council travel.
2. Partners or Other Stakeholders: Municipal, Provincial and Federal Levels of Government, industry stakeholders.
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: N/A
5. Privacy Implications: N/A
6. Engagement and Communications Considerations: N/A
7. Human Resource Implications: N/A

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- 8. Procurement Implications: N/A
- 9. Information Technology Implications: N/A
- 10. Other Implications: N/A

Recommendation:

That Council approve the costs associated with sending the Mayor to the Offshore Europe Conference in September 2019.

Prepared by: Karen Chafe, Supervisor – Office of the City Clerk

Reviewed by: Elaine Henley, City Clerk

Approved Date: June 28, 2019

Attachments: n/a