

# DECISION/DIRECTION NOTE

**Title:** Regular, Special and CotW Meetings – 2021 Summer Schedule

**Date Prepared:** May 12, 2020

**Report To:** Committee of the Whole

**Councillor and Role:** Mayor Danny Breen, Governance & Strategic Priorities

**Ward:** N/A

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**Decision/Direction Required:**

Seeking Council approval to implement the bi-weekly summer schedule for Regular, Special and Committee of the Whole (COTW) meetings.

**Discussion – Background and Current Status:**

As per Section 39(1) of the City of St. John's Act cited below, weekly meetings are not required during the months of July and August:

*39. (1) There is to be a meeting of the council for consideration of the general business of the city at least once a week, except during the months of July and August.*

Based on the above, the following is the proposed schedule moving forward, up to and including the summer months.

Regular/Special Meetings	Committee of the Whole Meetings
<ul style="list-style-type: none"><li>• Tuesday, July 13, 2021</li><li>• Monday July 26, 2021</li><li>• Monday, August 9, 2021</li><li>• Monday, August 23, 2021</li></ul>	<ul style="list-style-type: none"><li>• Wednesday, July 14, 2021</li><li>• Wednesday, July 28, 2021</li><li>• Wednesday, August 11, 2021</li><li>• Wednesday, August 25, 2021</li></ul>

**Key Considerations/Implications:**

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders:
  - Council and Staff
  - General Public

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3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications:
  - City of St. John's Act
5. Privacy Implications: N/A
6. Engagement and Communications Considerations:
  - Meeting schedule is available publicly
7. Human Resource Implications: N/A
8. Procurement Implications: N/A
9. Information Technology Implications: N/A
10. Other Implications: N/A

**Recommendation:**

That Council approve the proposed summer schedule for Regular, Special and Committee of the Whole (CotW) meetings.

**Report Approval Details**

Document Title:	Regular, Special and CotW Meetings - Summer Schedule 2021.docx
Attachments:	
Final Approval Date:	May 11, 2021

This report and all of its attachments were approved and signed as outlined below:

**Elaine Henley - May 11, 2021 - 2:07 PM**