

# BID APPROVAL NOTE

**Bid # and Name:** 2021039 – Glass Cleaning for Various City Buildings  
**Date Prepared:** Thursday, May 6, 2021  
**Report To:** Regular Meeting  
**Councillor and Role:** Councillor Sandy Hickman, Public Works  
**Ward:** N/A

**Department:** Public Works  
**Division:** City Buildings  
**Quotes Obtained By:** Sherri Higgins  
**Budget Code:** Various – See attached  
**Source of Funding:** Operating

**Purpose:**

Glass cleaning at City Building sites is essential for both the appearance and function of the building(s). Currently, the City Buildings Division does not have adequate staff to complete this task with its own staff in a timely manner. In addition, specialized equipment and training is required for above ground windows. As such, it is more cost effective to have this service completed by an outside contractor.

**Results:**     As attached         As noted below

Vendor Name	Bid Amount
2298679 Ontario Inc.	Withdrawn
SqueeKleen	\$83,738.40
CCG Capital Incorporated o/a Canada Clean Glass	\$96,025.00
Clear View Glass (2016) inc.	\$118,910.00
Vinland Property Maintenance	\$556,342.40

**Expected Value:**     As above  
                                   Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

**Contract Duration**        Three years with a one year extension

**Bid Exception:**            None

**Recommendation:**

That Council award this open call to the next lowest bidder that meets specifications, SqueeKleen for \$83,738.40 per year (HST Incl.) as per the Public Procurement Act. This



contract was previously awarded (see SJMC-R-2021-04-19/180) to 2298679 Ontario Inc. however the company has withdrawn their bid.

**Attachments: 2021039 – Budget Numbers**

**Report Approval Details**

Document Title:	2021039 Glass Cleaning for Various City Buildings.docx
Attachments:	- 2021039 - Budget Numbers.docx
Final Approval Date:	May 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**Rick Squires - May 6, 2021 - 2:31 PM**

**Derek Coffey - May 6, 2021 - 2:37 PM**