

DECISION/DIRECTION NOTE

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| Title: | Special Events Regulatory Committee – Terms of Reference |
| Date Prepared: | April 19, 2021 |
| Report To: | Committee of the Whole |
| Councillor and Role: | Councillor Shawn Skinner, Special Events Regulatory Committee |
| Ward: | N/A |

Decision/Direction Required: Council review and approve the attached Terms of Reference for the Special Events Regulatory Committee.

Discussion – Background and Current Status: The Special Events Regulatory Committee, formally the Special Events Regulatory Committee, has operated for many years without a formal term of reference. These attached Terms of Reference have been developed by City Staff and are forwarded for Council approval.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Eastern Health, Service NL, NL Liquor Corporation, Royal Newfoundland Constabulary and St. John Ambulance.
3. Alignment with Strategic Directions/Adopted Plans: An Effective City: Ensure accountability and good governance through transparent and open decision making
4. Legal or Policy Implications: N/A
5. Privacy Implications: N/A
6. Engagement and Communications Considerations: N/A
7. Human Resource Implications: N/A
8. Procurement Implications: N/A
9. Information Technology Implications: N/A
10. Other Implications: N/A



Recommendation:

That Council approve the Special Events Regulatory Committee Terms of Reference

Prepared by: Jennifer Langmead, Supervisor – Tourism & Events

Approved by: Tanya Haywood, DCM Community Services

Report Approval Details

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| Document Title: | Special Events Regulatory Committee - Terms of Reference.docx |
| Attachments: | - Special Event Regulatory Committee TOR.docx |
| Final Approval Date: | Apr 29, 2021 |

This report and all of its attachments were approved and signed as outlined below:

Tanya Haywood - Apr 29, 2021 - 2:47 PM