

BID APPROVAL NOTE

Bid # and Name: 2021056 – Supply and Delivery of Rainwear
Date Prepared: Thursday, April 8, 2021
Report To: Regular Meeting
Councillor and Role: Councillor Shawn Skinner, Finance & Administration
Ward: N/A

Department: Finance and Administration
Division: Supply Chain
Quotes Obtained By: Jessica Squires
Budget Code: Charged to various user operating budgets as required
Source of Funding: Operating

Purpose:

To provide Rainwear to City employees. These items will be stocked in the City's central stores to ensure accessibility on an as required basis.

Results: ☒ As attached ☐ As noted below

Vendor Name	Bid Amount

Expected Value: ☐ As above
☒ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: 2 years, with an option for up to 2 additional 1-year extensions.

Bid Exception: None

Recommendation:

That Council award open call 2021056 – Supply and Delivery of Rainwear, to the lowest bidder meeting the specifications, D'Costa Marketing Limited for \$29,060.20 (including HST), as per the Public Procurement Act. There is a price escalation allowance which is up to a maximum of the appropriate CPI index for years 3 and beyond.

Attachments:

ST. JOHN'S

Report Approval Details

Document Title:	2021056 - Supply and Delivery of Rainwear.docx
Attachments:	- Spreadsheet for Council.pdf
Final Approval Date:	Apr 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Apr 8, 2021 - 8:59 AM

Derek Coffey - Apr 8, 2021 - 9:01 AM