

# BID APPROVAL NOTE

**Bid # and Name:** 2021026 Supply and Delivery of Bulk Fuels  
**Date Prepared:** Wednesday, March 24, 2021  
**Report To:** Regular Meeting  
**Councillor and Role:** Councillor Shawn Skinner, Finance & Administration  
**Ward:** N/A

**Department:** Finance and Administration  
**Division:** Supply Chain  
**Quotes Obtained By:** Sherri Higgins  
**Budget Code:** Various  
**Source of Funding:** Operating

**Purpose:**

To provide Bulk Fuels to the City to be used for various automotive, heating, and electrical generating equipment.

**Results:**  As attached  As noted below

| Vendor Name | Bid Amount |
|-------------|------------|
|             |            |
|             |            |

**Expected Value:**  As above  
 Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

**Contract Duration:**

Two year main term with an option in favor of the City of three one year extensions.

**Bid Exception:** None

**Recommendation:**

That Council award this open call to the lowest bidders meeting specifications, Harvey's Oil Limited (Section 1 - Furnace Fuel), Western Petroleum Newfoundland Limited (Section 2 - Regular Unleaded Gasoline), and North Atlantic (Section 3 - Ultra Low Sulfur Diesel) with an estimated total contract value of \$3,920,229.90 per year (HST not included) as per the Public Procurement Act.

**Attachments:** 2021026 – Bid Summary





**Report Approval Details**

|                      |  |
|----------------------|--|
| Document Title:      | 2021026 Supply and Delivery of Bulk Fuels.docx |
| Attachments:         | - 2021026 - Bid Summary.pdf                    |
| Final Approval Date: | Mar 25, 2021                                   |

This report and all of its attachments were approved and signed as outlined below:

**Rick Squires - Mar 25, 2021 - 8:09 AM**

**Derek Coffey - Mar 25, 2021 - 8:34 AM**