

BID APPROVAL NOTE

Bid # and Name: 2020194 – Supply and Delivery of Caterpillar Parts
Date Prepared: Thursday, February 11, 2021
Report To: Regular Meeting
Councillor and Role: Councillor Shawn Skinner, Finance & Administration
Ward: N/A

Department: Finance and Administration
Division: Supply Chain
Quotes Obtained By: Jessica Squires
Budget Code: Charged to various user operating budgets as required
Source of Funding: Operating

Purpose:

To provide Caterpillar Parts to the Fleet division. These items will be stocked in the City's central stores to ensure accessibility on an as required basis.

Results: ☐ As attached ☒ As noted below

Vendor Name	Bid Amount
Toromont Cat	\$102,831.36

Expected Value: ☐ As above
☒ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: From date of award up to October 16, 2021, with the option to extend for 1 additional 1-year period

Bid Exception: None

Recommendation:

That Council award open call 2020194 – Supply and Delivery of Caterpillar Parts, to the lowest and only bidder meeting the specifications, Toromont Cat for \$102,831.36 (excluding HST), as per the Public Procurement Act.

Attachments:

ST. JOHN'S

Report Approval Details

Document Title:	2020194 - Supply and Delivery of Caterpillar Parts.docx
Attachments:	
Final Approval Date:	Feb 11, 2021

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Feb 11, 2021 - 11:49 AM

Derek Coffey - Feb 11, 2021 - 12:42 PM