

# BID APPROVAL NOTE

**Bid # and Name:** 2020193 – Supply and Delivery of John Deere Parts  
**Date Prepared:** Thursday, February 11, 2021  
**Report To:** Regular Meeting  
**Councillor and Role:** Councillor Shawn Skinner, Finance & Administration  
**Ward:** N/A

**Department:** Finance and Administration  
**Division:** Supply Chain  
**Quotes Obtained By:** Jessica Squires  
**Budget Code:** Charged to various user operating budgets as required  
**Source of Funding:** Operating

**Purpose:**

To provide John Deere parts to the Fleet Division. These items will be stocked in the City's central stores to ensure accessibility on an as required basis.

**Results:** ☒ As attached ☐ As noted below

Vendor Name	Bid Amount

**Expected Value:** ☐ As above  
☒ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

**Contract Duration:** 2 years with the option to extend for 2 additional 1-year periods

**Bid Exception:** None

**Recommendation:**

That Council award open call 2020193 – Supply and Delivery of John Deere Parts, to the lowest and only bidder meeting the bid specifications, Brandt Tractor Ltd. for \$96,112.62 (excluding HST), as per the Public Procurement Act. There is a price escalation allowance which is up to a maximum of the appropriate CPI index for years 3 and beyond. Specifications required a vendor to bid on minimum 80% of the items listed. The recommended vendor is the only one who met this requirement.

**Attachments:**

# ST. JOHN'S

### Report Approval Details

Document Title:	2020193 -Supply and Delivery of John Deere Parts.docx
Attachments:	- 2020193 - Spreadsheet for council.pdf
Final Approval Date:	Feb 11, 2021

This report and all of its attachments were approved and signed as outlined below:

**Rick Squires - Feb 11, 2021 - 12:06 PM**

**Derek Coffey - Feb 11, 2021 - 12:40 PM**