

DEPARTMENTAL APPROVAL REQUEST

Commodity: Annual Software Maintenance Renewal
Date Prepared: Friday, January 8, 2021
Report To: Regular Meeting
Councillor and Role: Councillor Shawn Skinner, Finance & Administration
Ward: Choose an item.

Department: Finance & Administration (Information Services)
Quotes Obtained By: Employee
Budget Code: 1272-52533
Source of Funding: Operating

Purpose:

Annual software maintenance renewal for Harris Govern. This is a contract award without open call as Harris Govern is the only vendor that can provide this software.

Results:

Vendor	Bid Amount
Harris Govern	\$180,776.77

Expected Value: ☒ As noted in Results.
☐ Value shown is an estimate only for a # year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: One year

Recommendation:

THAT Council award the annual software maintenance renewal to Harris Govern, sole source provider, in the amount of \$180,776.77, HST included, as per the Pubic Procurement Act.

Attachments:

ST. JOHN'S

Report Approval Details

Document Title:	Harris Govern 2021.docx
Attachments:	- Sole Source Letter - Harris Govern - Dec 2 2020.pdf
Final Approval Date:	Jan 13, 2021

This report and all of its attachments were approved and signed as outlined below:

Keith Barrett - Jan 13, 2021 - 1:44 PM

Derek Coffey - Jan 13, 2021 - 1:49 PM