

BID APPROVAL NOTE

Bid #			
Bid Name			
Department		Division	
Budget Code			
Source of Funding	Operating	Capital	Multiyear Capital
Purpose			
Results	As attached As noted below		
	Vendor Name		Bid Amount
Expected Value	As above Value shown is an estimate only for a year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration			
Bid Exception	None	Contract Award Without Open Call	Professional Services
Recommendation			
Supply Chain Buyer			
Supply Chain Manager		Date	
Deputy City Manager*		Date	

*Only required for a bid exception (contract award without open call or professional services).

ST. JOHN'S