

# ST. JOHN'S

## Minutes of Audit and Accountability Standing Committee

August 6, 2020

10:00 a.m.

Virtual

Present: Boyd Chislett, Citizen Representative - Chair  
Mayor Danny Breen  
Councillor Deanne Stapleton  
Councillor Maggie Burton

Staff: Derek Coffey, Deputy City Manager of Finance and  
Administration  
Sean Janes, City Internal Auditor  
Sean McGrath, Senior Internal Auditor  
Shanna Fitzgerald, Legislative Assistant  
Shelley Traverse, Manager - Financial Services

1. **CALL TO ORDER**
2. **PRESENTATIONS/DELEGATIONS**
3. **APPROVAL OF THE AGENDA**

**Moved By** Danny Breen

**Seconded By** Deanne Stapleton

That the agenda be approved as presented.

**MOTION CARRIED**

4. **ADOPTION OF THE MINUTES**
  - 4.1 **Adoption of Minutes - March 4, 2020**

**Moved By** Danny Breen  
**Seconded By** Deanne Stapleton

That the minutes of the Audit Committee meeting held March 4, 2020 be adopted as presented.

**MOTION CARRIED**

5. **IN CAMERA**

5.1 **2019 Audited Financial Statements**

6. **BUSINESS ARISING FROM THE MINUTES**

7. **NEW BUSINESS**

7.1 **Compliance Review of Permit to Operate a Class 4 Water Distribution System**

The City Internal Auditor presented the Compliance Review of Permit to Operate a Class 4 Water Distribution System report and the associated action plans put forth by management.

**Recommendation**

**Moved By** Maggie Burton  
**Seconded By** Deanne Stapleton

That Council approve the Compliance Review of Permit to Operate a Class 4 Water Distribution System report and the associated action plans put forth by management.

**MOTION CARRIED**

8. **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:14 am.

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CHAIR, BOYD CHISLETT