

BID APPROVAL NOTE

Bid # and Name: MS Govern
Date Prepared: Friday, December 4, 2020
Report To: Regular Meeting
Councillor and Role: Councillor Dave Lane, Finance & Administration
Ward: N/A

Department: Finance & Administration
Division: Corporate Information Services
Quotes Obtained By: Keith Barrett
Budget Code: 1272
Source of Funding: Capital

Purpose:

The existing MS Govern for Windows is nearing the end of its vendor support and will need to be upgraded to the latest OpenForms Version 6.X. A project that will take 3-4 years to complete. MS Govern for Windows is the City's Enterprise solutions for Parcel Management, Property Assessment/Mass Appraisal, Taxation as well as other functions.

Results: ☐ As attached ☒ As noted below

Vendor Name	Bid Amount
N. HARRIS COMPUTER CORPORATION	\$1,140,200.00

Expected Value: ☐ As above
☒ Value shown is an estimate only for a 4 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: 3 – 4 years

Bid Exception: Contract Award Without Open Call

Recommendation:

That Council award this contract award without open call to N. Harris Computer Corporation for \$1,140,200.00 as per the Public Procurement Act

Attachments: Sole Source Letter & Contract Award without Open Call – Govern Open Forms

ST. JOHN'S

Report Approval Details

Document Title:	MS Govern.docx
Attachments:	- Sole Source Letter.pdf - Contract Award Without Open Call - Govern Open Forms.pdf
Final Approval Date:	Dec 4, 2020

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Dec 4, 2020 - 11:23 AM

Derek Coffey - Dec 4, 2020 - 11:29 AM