

# BID APPROVAL NOTE

**Bid # and Name:** 2020164 - Supply and Delivery of Water Treatment Chemicals  
(Windsor Lake WTP)  
**Date Prepared:** Monday, November 23, 2020  
**Report To:** Regular Meeting  
**Councillor and Role:** Councillor Ian Froude, Public Works & Sustainability  
**Ward:** N/A

**Department:** Public Works  
**Division:** Water & Wastewater  
**Quotes Obtained By:** Sherri Higgins  
**Budget Code:** 4122-55407 (Sodium Hydroxide) 4122-55408 (Sodium Bisulfite)  
4122-55409 (Citric Acid) 4122-55410 (Sodium Hypochlorite)  
**Source of Funding:** Operating

**Purpose:**

The purpose of this open call is for the supply of chemicals required for the water treatment process (membrane filter cleaning) at Windsor Lake Water Treatment Plant.

**Results:**  As attached  As noted below

Vendor Name	Bid Amount
Univar Canada	\$245,065.00
Brenntag Canada Inc.	\$247,077.50
Rockwater Professional Products	\$261,366.25

**Expected Value:**  As above  
 Value shown is an estimate only for a 2 year period. The City does not guarantee to buy specific quantities or dollar value.

**Contract Duration:** Two years with a one-year extension

**Bid Exception:** None

**Recommendation:**

That Council award this open call to the lowest bidder meeting specifications, Univar Canada Inc., for \$245,065.00 (HST Included) as per the Public Procurement Act.

**Attachments:**



**Report Approval Details**

Document Title:	2020164 - Supply and Delivery of Water Treatment Chemicals (Windsor Lake WTP).docx
Attachments:	
Final Approval Date:	Nov 24, 2020

This report and all of its attachments were approved and signed as outlined below:

**Rick Squires - Nov 24, 2020 - 9:04 AM**

**Derek Coffey - Nov 24, 2020 - 9:57 AM**